

Lucid

Wine

Management

System

User Manual

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Lucid Wine Management System Overview

This application was designed to manage your wine inventory. To get started, you need to define the Bin Numbers that will contain items (and possibly other locations). Item numbers will be assigned for each inventory item you specify in your report. To make it easier to establish an inventory, a function that will allow you to import items from Quicken is provided (the second tab). After items are imported, you can manage the imported items on the third tab.

Please refer to the 'Release.pdf' document for a complete list of fixes and program enhancements.

If you haven't already done so, install the Lucid Inventory System Program!

All data fields in this application are protected from accidental data entry. In order to add records, or modify fields, the proper function must be selected before data may be entered. Detailed information on how these functions work may be found under the 'Toolbar Glossary' section of this manual.

Select a function from the Main Menu to get started!

If you experience difficulties, go to the 'Technical Support' section of this manual.

Getting Started

Unfortunately, a lot needs to be done before you start entering any inventory data. Here is a list to doing the steps necessary to start your wine inventory. Refer to the Table of Contents or Index to find the form to do the task.

1. Create Wine Regions (menu: Utilities | Maintain Wine Regions). You can detail Wine Regions to meet your needs. You can also just simply add a single region, such as 'USA' to get started. Wine Regions can be changed later.
2. Create Wine Types (menu: Utilities | Maintain Wine Types). These may include 'Red', 'White', 'Blush' or any other Wine Type you would like to identify.
3. Enter Winery Information (menu: Utilities | Maintain Wineries). Enter the Winery Name and select the Wine Region. A number of additional facts may be optionally added to the Winery information.
4. Once you have consumed a bottle of wine, you can note this in the Wine Consumption form (menu: Utilities | Enter Wine Consumption). Use this function to maintain an accurate Wine Inventory.
5. You may optionally record Tasting Notes for each winery (menu: Utilities | Maintain Tasting Notes).
6. You may optionally create Wine Club information (menu: Utilities | Maintain Wine Clubs). You may specify a number of things as Wine Club Name, Region, Frequency, Start and End date as well as costs.
7. Start entering your Wine Inventory items (Main Menu, first tab). Vintage, Variety, Winery (selection), Wine Type (selection) and Bin Number must be entered. Note: Bin Numbers must be Numeric values only.

8. If you have Quicken, you may optionally do the following:
 - Setup a Quicken Report
 - Export your Quicken data to 'Items Purchased.txt'
 - Import the Quicken data into the Inventory System (Main Menu, third tab)
 - .Manage the imported Quicken data (Main Menu, third tab)

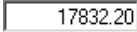
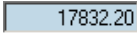
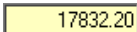

Toolbar Glossary

File/Record Controls		Short-Cut
	New File/Record	CTRL+N
	Open File	
	Modify Record	CTRL+M
	Save File	CTRL+S
	Cancel Changes	CTRL+Z
	Delete Record	
Edit Record Controls		
	Cut text	CTRL+X
	Copy text	CTRL+C
	Paste text	CTRL+V
Print/View Controls		
	Print Report	CTRL+P
	Preview Report	CTRL+V
Data Movement Controls		
	Go to first Record	
	Go to prior Record	
	Go to next Record	
	Go to last Record	
Find Record Controls		
	Find Record	CTRL+F
	Find Next Record	F3
Screen Return/Program Exit Controls		
	Return to Prior Screen	CTRL+R
	Exit Program	
Help Control		
	Help	F1

This is a list of all Toolbar Buttons. Some buttons may not exist on every form.

Field Backgrounds

Field background colors have special meanings:

-  A White background indicates a required field. All required fields must be filled in before the record can be saved.
-  A Light Blue background indicates a disabled field where no data can be entered
-  A Yellow background indicates an optional field. Depending on the circumstances, a user may or may not enter data in the field.
-  A Dark Blue highlight indicates that the field has the focus (the cursor is at this location, waiting for you to type in data). The field may be either an optional or required field.

Field Data Entry Help

As you enter data, a “tool tip” will be displayed as the cursor hovers over the field, providing help on the entering data.

Adding, Changing and Deleting Records

Detail information may be added, changed, or deleted by pressing one of the control buttons:



The functions represented by the ICONs are as follows:

- Blank Page: Add a new Record
- Note Pad: Modify an existing Record
- Diskette: Save the changes you have made
- 'X': Cancel changes and restore the Record to what it was before you started making changes
- Trash Can: Delete the current Record

Data Control Functions

By using the Data Control located on the top of the form, you can examine all the detail records in the database and make changes as necessary.

Data Control functions:



- The left arrow with the bar will move to the first record in the database
- The right arrow with the bar will move to the last record in the database
- The left arrow will move to the previous record
- The right arrow will move to the next record.

Printing Reports



Press this Icon to go to the Select Report Screen.

Search for Records



The large binocular button will initiate a search and the small binocular button will find the next record that matches the search criteria. The Find Next button will be disabled when a search has not yet been done.

Exit Application



The door Icon will close and exit the program.

Reports

The selected report output will be displayed on your screen.

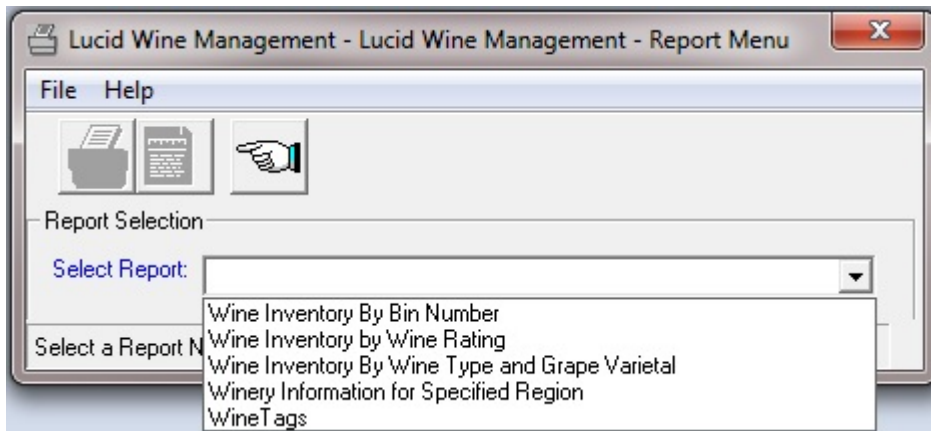
You may want to adjust the size of the report view by changing the view percentage from 100% to meet your needs.

To print the report to the default printer, press the Printer icon. Make sure that the default printer is set to the printer that you wish to print.

The application has several reports to select from. Sample reports and a brief description follows.

The sample data should not be considered as real life numbers. The data is simply an example.

Selecting Reports



The Pull-down menu contains all the reports that can be printed from the particular screen. Select the report you wish to view and press one of the report buttons:

- The button with the PRINTER on it will print the report to the default printer (FILE | PRINT REPORT in the menu).
- The button with the REPORT SHEET on it will display the report (FILE | VIEW REPORT in the menu).
- The button with the HAND on it will return to the previous screen without generating a report (FILE | RETURN TO PREVIOUS FORM in the menu).

For more information on reports, refer to the Report Summary.

Wine Inventory by Bin Number Report

Wine Inventory By Bin Number

ID	Winery	Wine Grape Varietal	Vintage	Date	Price each	Qty	Notes
Bin Number: 00 13 Bottles							
1108	Angels & Cowboys	Red Blend: Sonoma	2017	04/03/2019	\$19.99	1	
1109	Armbia Winery	Zinfandel PolZin : USA, California,	2016	04/03/2019	\$17.50	1	
1111	Daniel Cohn	Cabernet Sauvignon Bellacosa : USA,	2016	06/02/2019	\$17.50	1	
1114	Handley Cellars	Pinot Noir Anderson Valley : USA,	2016	06/05/2019	\$28.99	1	
1112	Kuleto Estates	Red Blend: India Ink	2015	06/02/2019	\$17.50	1	
1106	Kuleto Estates	Red Blend: Native Son	2016	05/02/2019	\$17.50	1	
1104	Mountain Ranch	Zinfandel: Icarus	2013	04/18/2019	\$31.99	1	
1103	Mountain Ranch	Zinfandel: Old Vine Grand Reserve	2013	05/17/2019	\$0.00	1	Cowboy Liquor Prize
1107	Nevada City Winery	Zinfandel: Sierra Foothills	2015	04/03/2019	\$20.99	1	
1113	Nevada City Winery	Zinfandel: Sierra Foothills	2015	06/05/2019	\$20.99	2	
1110	Tenet Wines	Red Blend: The Convert : USA,	2016	04/03/2019	\$17.50	1	
1105	Tenet Wines	Syrah: The Pundit	2016	05/02/2019	\$17.50	1	
Bin Number: 01 05 Bottles							
552	Plochett Winery	Port: Mission Angelica	2004	02/21/2013	\$0.00	1	Judith's
932	Savannah-Chanelle Vineyards	Port: Syrah, Coastview	2010	12/01/2015	\$29.00	1	
698	Savannah-Chanelle Vineyards	Port: Syrah, Coastview	2009	12/20/2013	\$24.00	1	
579	Tamas Estates	Port: Barbera	2011	03/24/2013		1	Judith
5	Taylor	Port	1970		\$0.00	1	Gift from Brenda
Bin Number: 02 07 Bottles							
761	Ecluse Winery	Port: Finis Port Style Wine	NV	05/02/2014	\$36.00	1	Judith Purchase
725	Omega Cellars	Midnight Serenade:	2011	03/04/2014	\$20.00	1	
539	Plochett Winery	Port: Angelica Reserve	2001	01/05/2013	\$0.00	1	Judith's
368	Ruby Hill Winery	Port: Dolce Amore (Ruby Port)	2007	06/27/2009	\$11.20	1	
393	Savannah-Chanelle Vineyards	Port: Syrah, Coast View	2006	12/11/2009	\$24.00	1	
439	Savannah-Chanelle Vineyards	Port: Syrah, Coast View	2007	12/17/2010	\$24.00	1	
499	Savannah-Chanelle Vineyards	Port: Syrah, Coastview	2008	12/01/2011	\$24.00	1	
Bin Number: 03 05 Bottles							
979	Berlinger	Cabernet Sauvignon: Knights Valley	2014	05/17/2017	\$24.99	2	
861	Concannon Vineyards	Cabernet Sauvignon: Reserve (50th	2012	04/20/2015	\$36.00	1	
886	Eckert Estate Winery	Cabernet Sauvignon: Reserve	2012	08/22/2015	\$25.00	1	
982	Upperout	Cabernet Sauvignon	2015	06/21/2017	\$21.99	1	
Bin Number: 04 06 Bottles							
1061	Coppola	Red Blend: Pitagoras: Sonoma County	2013	06/09/2018	\$17.50	1	1 is Judith's
935	Mitchell Katz	Sangiovese: Crackerbox	2013	02/06/2016	\$32.00	2	Futures: Judith:
896	Mitchell Katz	Syrah: Clark's Corner	2012	09/17/2015	\$36.00	2	Judith Purchase
1074	Renwood Winery	Red Blend: The Cleaver	2014	07/18/2018	\$19.99	1	
Bin Number: 05 05 Bottles							
1089	Dillian Wines	Barbara: Reserve:	2016	08/19/2018	\$38.00	1	
1090	Mellowood Vineyard	Syrah	2014	08/19/2018	\$35.00	2	
977	Rodney Strong	Cabernet Sauvignon: Alexander Valley	2014	05/17/2017	\$17.50	1	
412	Silver Oak	Cabernet Sauvignon	2003			1	

This report organizes your wines by Bin Number. This report is very useful when you want to do an inventory check.

Wine Inventory by Rating Report

Wine Inventory by Wine Rating

ID	Wine Grape Varietal	Winery	Vintage	Date	Price each	Qty	Bin	Notes
1 - Below Average								
1048	Barbera: Futures	El Sol Winery	2014	03/11/2018	\$12.00	1	16	
936	Cabernet Franc	El Sol Winery	2006	02/06/2016	\$1.84	5	6	only charged for 1
2 - Average								
1083	Cabernet Franc: Fair Play	Golden Leaves Winery	2014	08/19/2018	\$14.00	8	6	
1047	Sangiovese: Futures	El Sol Winery	2013	03/11/2018	\$12.83	3	17	
1011	Touriga:	Garre Vineyard And Winery	2013	10/01/2017	\$25.00	1	13	
3 - Above Average								
1048	Barbera: Futures	El Sol Winery	2014	03/11/2018	\$12.00	1	16	
1034	Cabernet Sauvignon	Cuda Ridge Wines	2014	01/13/2018	\$40.00	5	23	
982	Cabernet Sauvignon	Upperout	2015	06/21/2017	\$21.99	1	3	
1046	Petite Syrah: Futures	El Sol Winery	2013	03/11/2018	\$13.00	4	14	LOC-569
1047	Sangiovese: Futures	El Sol Winery	2013	03/11/2018	\$12.83	3	17	
1035	Syrah: Yee	Mitchell Katz	2013	01/13/2018	\$44.00	6	24	
1000	Zinfandel: Dry Creek	3 Steves Winery	2015	09/30/2017	\$39.72	3	14	
1084	Zinfandel: Bacchus	Bella Piazza	2014	08/19/2018	\$36.00	10	573	
1002	Zinfandel: Contra Costa 2013	El Sol Winery	2013	09/30/2017	\$22.40	3	11	
1045	Zinfandel: Muy Bueno Futures	Wood Family Vineyards	2016	03/11/2018	\$24.00	7	568	LOC-568
4 - Excellent								
1048	Barbera: Futures	El Sol Winery	2014	03/11/2018	\$12.00	1	16	
1034	Cabernet Sauvignon	Cuda Ridge Wines	2014	01/13/2018	\$40.00	5	23	
1076	Cabernet Sauvignon	Truth & Valor	2015	07/25/2018	\$22.60	1	20	
1005	Cabernet Sauvignon:	Charles R Vineyards	2013	09/30/2017	\$26.67	7	19	
1003	Cabernet Sauvignon:	Eagle Ridge Vineyard	2013	09/30/2017	\$33.00	4	16	
979	Cabernet Sauvignon: Knights Valley	Befinger	2014	05/17/2017	\$24.99	2	3	
899	Cabernet Sauvignon: Fat Boy	Mitchell Katz	2013	09/17/2015	\$40.00	1	7	
859	Cabernet Sauvignon: Futures	El Sol Winery	2007	04/19/2015	\$14.00	7	8	
999	Cabernet Sauvignon: Paracelcian	Big White House Tasting Room	2014	09/30/2017	\$48.00	5	15	
860	Cabernet Sauvignon: Reserve Collection	Ruby Hill Winery	2012	04/19/2015	\$27.94	2	7	Judith Purchase
1036	Carignan: Futures	El Sol Winery	2011	01/13/2018	\$13.00	1	7	
1102	Primitivo: Lecco Italy	Vigneti Reale	2016	03/22/2019	\$12.99	2	11	
1067	Red Blend: Eagle X	Eagle Ridge Vineyard	NV	06/24/2018	\$34.00	3	20	
935	Sangiovese: Crackerbox	Mitchell Katz	2013	02/06/2016	\$32.00	2	4	Futures: Judith:
1001	Tempranillo: Futures	El Sol Winery	2014	09/30/2017	\$13.33	5	12	
1000	Zinfandel: Dry Creek	3 Steves Winery	2015	09/30/2017	\$39.72	3	14	
1084	Zinfandel: Bacchus	Bella Piazza	2014	08/19/2018	\$36.00	10	573	
1082	Zinfandel: Fair Play	Golden Leaves Winery	2011	08/19/2018	\$7.50	9	569	
1025	Zinfandel: Mountain	Opolo Vineyards	2015	11/29/2017	\$25.99	4	21	
1059	Zinfandel: Old Vine: Priie	Priie	2015	06/06/2018	\$29.99	2	14	
1066	Zinfandel: Private Reserve	Eagle Ridge Vineyard	2014	06/24/2018	\$33.00	2	10	
1085	Zinfandel: Rattlesnake Rock	Villa Toscana	2015	08/19/2018	\$36.00	6	17	

If you assigned wine ratings for your wines, this report will show how you rated them. Note that some of the same wines are rated differently.

Wine Inventory by Varietal Report

Wine Inventory By Wine Type and Grape Varietal

ID	Wine Grape Varietal	Winery	Vintage	Date	Price each	Qty	Bin	Notes
Port								
725	Midnight Serenade:	Omega Cellars	2011	03/04/2014	\$20.00	1	2	
5	Port	Taylor	1970		\$0.00	1	1	Gift from Brenda
539	Port: Angelica Reserve	Plochetti Winery	2001	01/05/2013	\$0.00	1	2	Judith's
579	Port: Barbera	Tamas Estates	2011	03/24/2013		1	1	Judith
368	Port: Dolce Amore (Ruby Port)	Ruby Hill Winery	2007	06/27/2009	\$11.20	1	2	
761	Port: Finis Port Style Wine	Ecluse Winery	NV	05/02/2014	\$36.00	1	2	Judith Purchase
552	Port: Mission Angelica	Plochetti Winery	2004	02/21/2013	\$0.00	1	1	Judith's
393	Port: Syrah, Coast View	Savannah-Chanelle Vineyards	2006	12/11/2009	\$24.00	1	2	
439	Port: Syrah, Coast View	Savannah-Chanelle Vineyards	2007	12/17/2010	\$24.00	1	2	
932	Port: Syrah, Coast View	Savannah-Chanelle Vineyards	2010	12/01/2015	\$29.00	1	1	
499	Port: Syrah, Coast View	Savannah-Chanelle Vineyards	2008	12/01/2011	\$24.00	1	2	
698	Port: Syrah, Coast View	Savannah-Chanelle Vineyards	2009	12/20/2013	\$24.00	1	1	
Red								
1089	Barbara: Reserve:	Dillian Wines	2016	08/19/2018	\$38.00	1	5	
1048	Barbara: Futures	El Sol Winery	2014	03/11/2018	\$12.00	1	16	
1050	Barbara: Futures	Omega Road Winery	2015	03/11/2018	\$33.00	1	6	
1026	Barbara: Shenandoah Valley	Toscano	2014	11/30/2017	\$17.99	1	9	
936	Cabernet Franc	El Sol Winery	2006	02/06/2016	\$1.84	5	6	only charged for 1
1083	Cabernet Franc: Fair Play	Golden Leaves Winery	2014	08/19/2018	\$14.00	8	6	
1043	Cabernet Franc: Futures	Cuda Ridge Wines	2016	03/10/2018	\$39.00	7	13	
1034	Cabernet Sauvignon	Cuda Ridge Wines	2014	01/13/2018	\$40.00	5	23	
412	Cabernet Sauvignon	Silver Oak	2003			1	5	
1099	Cabernet Sauvignon	Truth & Valor	2016	03/20/2019	\$18.69	6	20	
1076	Cabernet Sauvignon	Truth & Valor	2015	07/25/2018	\$22.60	1	20	
982	Cabernet Sauvignon	Uppercut	2015	06/21/2017	\$21.99	1	3	
1111	Cabernet Sauvignon Bellacosa : USA,	Daniel Cohn	2016	06/02/2019	\$17.50	1	0	
991	Cabernet Sauvignon:	B.R. Cohn	2015	08/19/2017	\$17.50	1	16	
1005	Cabernet Sauvignon:	Charles R. Vineyards	2013	09/30/2017	\$26.67	7	19	
1003	Cabernet Sauvignon:	Eagle Ridge Vineyard	2013	09/30/2017	\$33.00	4	16	
977	Cabernet Sauvignon: Alexander Valley	Rodney Strong	2014	05/17/2017	\$17.50	1	5	
979	Cabernet Sauvignon: Knights Valley	Berlinger	2014	05/17/2017	\$24.99	2	3	
1057	Cabernet Sauvignon: Alexander Valley	The Calling	2014	05/03/2018	\$17.50	1	20	
1063	Cabernet Sauvignon: Estate:	Boa Ventura De Calles Winery	2013	06/24/2018	\$34.00	1	23	
899	Cabernet Sauvignon: Fat Boy	Mitchell Katz	2013	09/17/2015	\$40.00	1	7	
1014	Cabernet Sauvignon: Fat Boy Futures	Mitchell Katz	2014	10/01/2017	\$40.00	12	569	
859	Cabernet Sauvignon: Futures	El Sol Winery	2007	04/19/2015	\$14.00	7	8	
1027	Cabernet Sauvignon: Lake County	Resolute	2015	12/03/2017	\$17.50	1	7	
999	Cabernet Sauvignon: Paracelotan	Big White House Tasting Room	2014	09/30/2017	\$48.00	5	15	
1075	Cabernet Sauvignon: Paso Robles	Sextant	2016	07/25/2018	\$12.95	2	15	
886	Cabernet Sauvignon: Reserve	Eckert Estate Winery	2012	08/22/2015	\$25.00	1	3	
861	Cabernet Sauvignon: Reserve (50th	Concannon Vineyards	2012	04/20/2015	\$36.00	1	3	
860	Cabernet Sauvignon: Reserve Collection	Ruby Hill Winery	2012	04/19/2015	\$27.94	2	7	Judith Purchase
1032	Cabernet Sauvignon: Small Lot	3 Steves Winery	2014	01/13/2018	\$46.25	9	22	

This will probably be the most useful report that you will use. It shows your current wine inventory and its location.

Wine Regions Report

Winery Information For Livermore Area

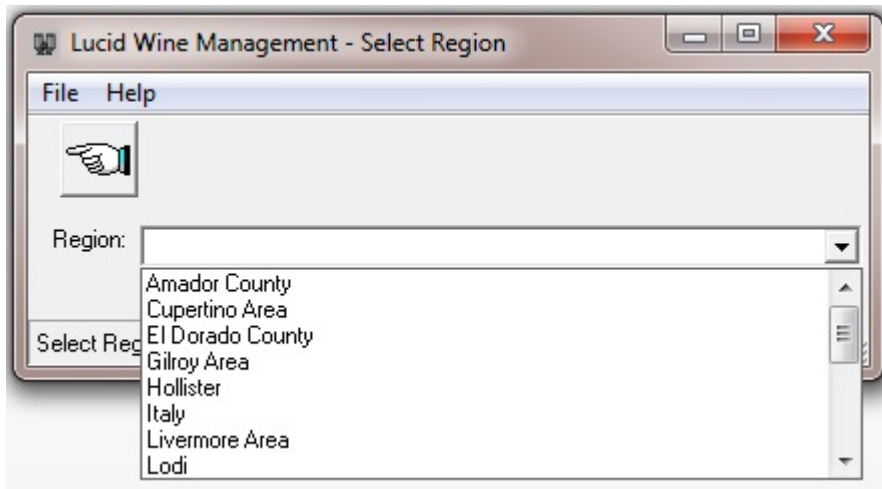
Winery	3 Steves Winery	Winery ID	133
Address	5700 Greenville Rd, Livermore, CA 94550	Phone Number	
Tasting Fee	\$5	Fees Apply to Purchase?	<input checked="" type="checkbox"/>
Notes	open 11:30; 20% Discount	Do Not Patronize	<input type="checkbox"/>
Max Discount	31.9%	First Purchase Date	11/01/2014
Website		Last Purchase Date	01/13/2018
Money Spent at Winery	\$1,743.65	Last Tasting Date	03/11/2018
Tasting Notes		Bottle Count	42
		Wine Futures Sold?	<input type="checkbox"/>

Winery	Bent Creek Winery	Winery ID	203
Address	5455 Greenville Rd, Livermore, CA 94550	Phone Number	925.455.6320
Tasting Fee		Fees Apply to Purchase?	<input type="checkbox"/>
Notes	Just Past McGrail	Do Not Patronize	<input type="checkbox"/>
Max Discount		First Purchase Date	
Website	http://www.bentcreekwinery.com/	Last Purchase Date	
Money Spent at Winery		Last Tasting Date	
Tasting Notes		Bottle Count	0
		Wine Futures Sold?	<input type="checkbox"/>

Winery	Big White House Tasting Room	Winery ID	134
Address	6800 Greenville Rd, Livermore, CA 94550	Phone Number	925.449.1976
Tasting Fee	\$15	Fees Apply to Purchase?	<input checked="" type="checkbox"/>
Notes	open 12:00; 20% Discount	Do Not Patronize	<input type="checkbox"/>
Max Discount	30.0%	First Purchase Date	11/01/2014
Website		Last Purchase Date	03/11/2018
Money Spent at Winery	\$1,100.00	Last Tasting Date	06/23/2018
Tasting Notes		Bottle Count	28
		Wine Futures Sold?	<input checked="" type="checkbox"/>

The Wine Regions Report lists the various Wine Regions that you have entered into the application.

When you select this report, you will be asked to select the region that you want to report on. The following box will appear for you to make your selection:



Wine Tags

1099 2016 Bin 20	1100 2015 Bin 10	1101 2017 Bin 13	1102 2016 Bin 11
159 Truth & Valor Cabernet Sauvignon	252 Nevada City Winery Zinfandel: Sierra Foothills	167 Clark and Telephone Pinot Noir: Clark and Telephone	253 Vigneti Reale Primativo: Lecce Italy
1103 2013 Bin 00	1104 2013 Bin 00	1105 2016 Bin 00	1106 2016 Bin 00
172 Mountain Ranch Zinfandel: Old Vine Grand Reserve	172 Mountain Ranch Zinfandel: Icarus	255 Tenet Wines Syrah: The Pundit	254 Kuleto Estates Red Blend: Native Son
1107 2015 Bin 00	1108 2017 Bin 00		
252 Nevada City Winery Zinfandel: Sierra Foothills	256 Angels & Cowboys Red Blend: Sonoma		

This report will print Wine Tags for your inventory. This sheet may be cut to make wine tags. The easiest way to do this is to use a Cricut or Silhouette cutting machine.

The following picture shows what the Wine Tag will look like after it is cut. Note the center cut for the bottle neck: It accommodates most wine bottle neck sizes.



The information show is Inventory Number (1108), Vintage (2017), Bin Number (00), Winery ID (256), Winery Name (Angels & Cowboys) and Wine (Red Blend: Sonoma)

Main Menu – Current Wine Inventory

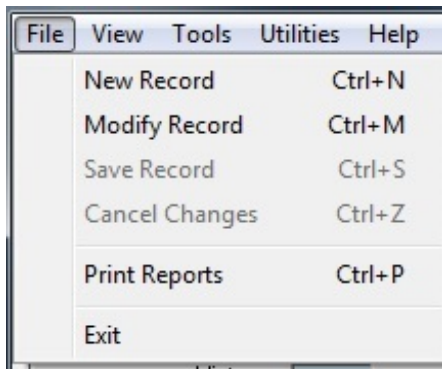
Current Wine Inventory in View Mode

The screenshot shows a software window titled "Lucid Wine Management - Main Menu". It has a menu bar with "File", "View", "Tools", "Utilities", and "Help". Below the menu bar is a toolbar with icons for file operations, navigation, and data management. The main area is divided into three tabs: "Current Wine Inventory" (selected), "Future Use", and "Import Quicken Data". Under the "Current Wine Inventory" tab, there are two sub-headings: "Viewing Current Wine Inventory" and "Sorted by Wine ID". The form contains several input fields and checkboxes:

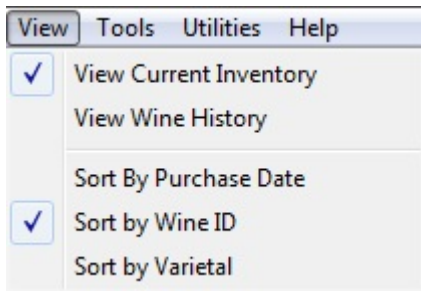
- Wine ID: 5
- Barcode: (empty)
- Vintage: 1970
- Variety: Port
- Winery: Taylor (pull-down menu)
- Winery ID: 76
- Wine Type: Port (pull-down menu)
- Purchase Date: (empty)
- Purchase Price: \$0.00
- Labeled: ☒
- Wine Club Shipment?: ☐
- Bin Number: 1
- Notes: Gift from Brenda
- Quantity on Hand: 1
- Quantity Purchased: 1

At the bottom of the window, there is a status bar with the text "Last Import Date", "NUM", "CAPS", "4/3/2019", and "10:27 AM".

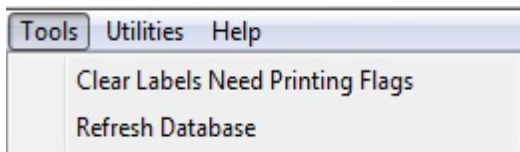
The pull-down menus are described on the following pages.



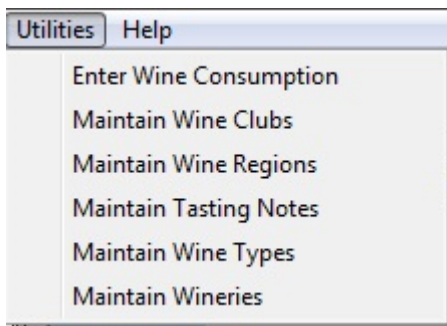
File Menu Options



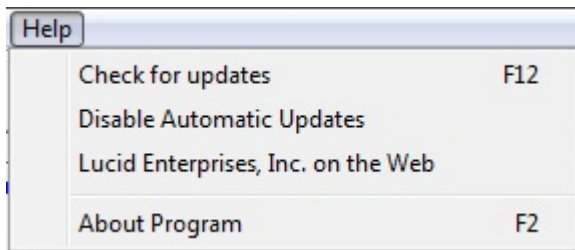
View Menu. Select your viewing options: Current Wine Inventory or Wine History (includes consumed wines). Also, you may select how the records are sorted for viewing.



Tools Menu. When a bottle of wine is entered into the Inventory, it is marked that a Wine Tag needs to be printed. Once you print all the Wine Tags for your Wine Cellar, you may clear the Print Flags to prevent them from being printed again. The Refresh Database will reload all the data on the form.



Utility Menu. This menu provides access to the other information to support your Wine Cellar



The Help Menu provides a variety of additional information as shown.

Add New Wines

The screenshot shows the 'Lucid Wine Management - Main Menu' window. The 'Current Wine Inventory' tab is active, displaying a form for adding new wines. The form includes fields for Wine ID, Barcode, Vintage, Variety, Winery (a pull-down menu), Wine Type (a pull-down menu), Purchase Date, Purchase Price, Labeled (checkbox), Wine Club Shipment? (checkbox), Bin Number, Notes, Quantity on Hand, and Quantity Purchased. The 'Winery ID' field is also visible. The status bar at the bottom shows 'Product UPC Code', 'NUM', 'CAPS', '6/22/2019', and '10:02 AM'.

- Before entering data, it would be best to check if the proper data exists for the two selection boxes: 'Winery' and 'Wine Type'. If missing, go to the 'Utilities' menu and select the maintenance function that you want to make use of.
- The Wine ID Number will be generated automatically.
- Optionally, enter the Barcode Number. Including a Barcode will allow for an internet look up of the wine information.
- Enter the Vintage of the Wine . Enter NV to indicate a non-vintage wine.
- Enter the Wine Variety such as 'Cabernet Sauvignon: Sonoma'.
- Select the Winery Name from the pull-down menu. If the Winery Name does not currently exist, you must first use the menu item 'Utilities | Maintain Wineries' menu item.
- Select the Wine Type from the types of wine you entered by selecting the menu item 'Utilities | Maintain .Wine Types'.
- Optionally enter the 'Purchase Date' and 'Purchase Price' .
- The 'Labeled' checkbox indicates that a Wine Tag has been printed. This is left unchecked when adding a new bottle of wine to your inventory.
- The 'Wine Club Shipment' checkbox indicates that this wine was purchased as a Wine Club purchase.
- Optionally enter any notes you would like to record for the bottle of wine.

- Enter the Numeric Bin Number. Enter '0' if the Wine has not yet been assigned a Bin Number.
- Enter the Quantity on Hand and the Quantity Purchased for the item. Note, both these values default to a single item (1).

This form is shown in the 'New Record' mode. Please refer to the Toolbar section for use of the toolbars.

Barcode Lookup

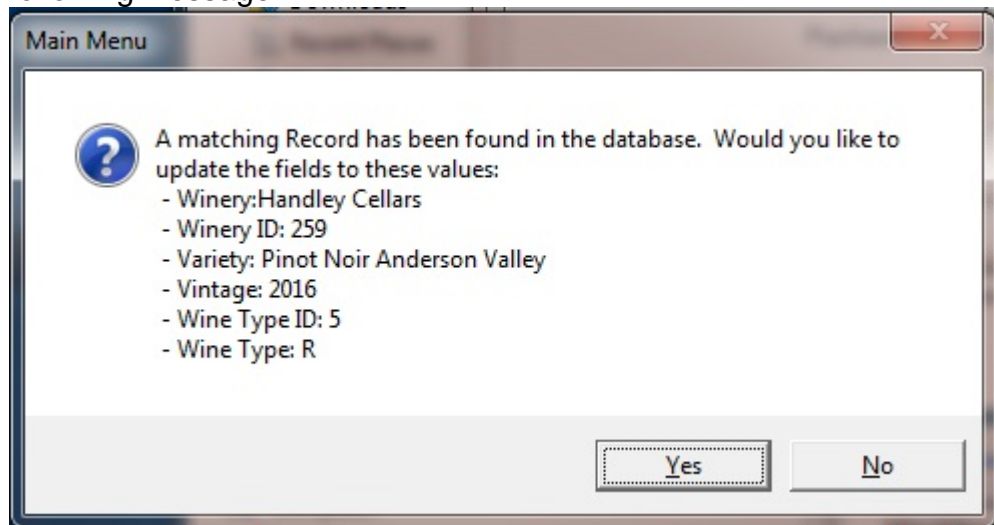
When adding a new wine or modifying an existing wine, a barcode look up will be initiated once the Barcode field is left (lost focus). Two look ups are possible. These will work either on the 'Current Wine Inventory' tab, or the 'Import Quicken Data' tab.

1. A lookup for an existing barcode in your wine database.
2. If a match is not found, you may attempt an internet look up.

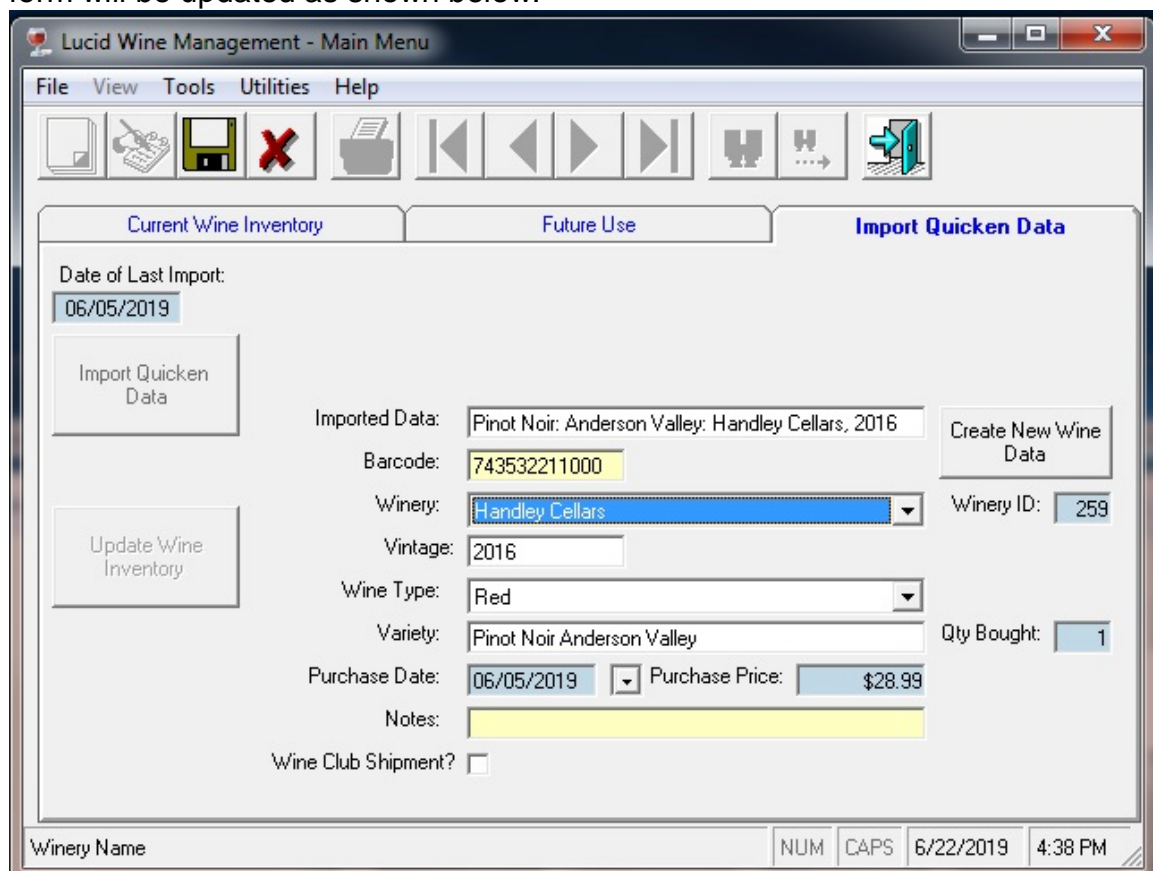
The easiest way to record a barcode is to purchase and use a barcode scanner.

Barcode Lookup: Existing Barcode

If a matching Barcode is found in your wine database, you will receive the following message:



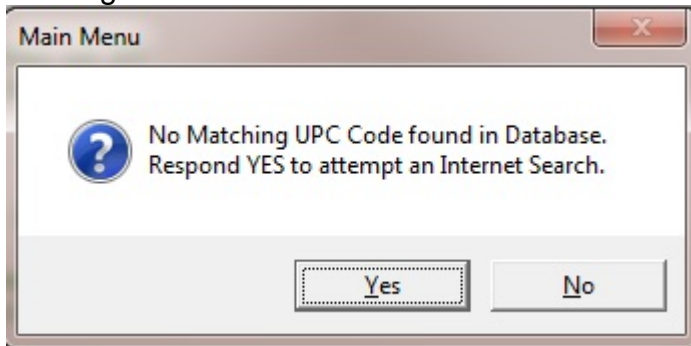
Press 'Yes' to accept this information for your new/modified bottle of wine. The form will be updated as shown below:



Make any desired changes before saving.

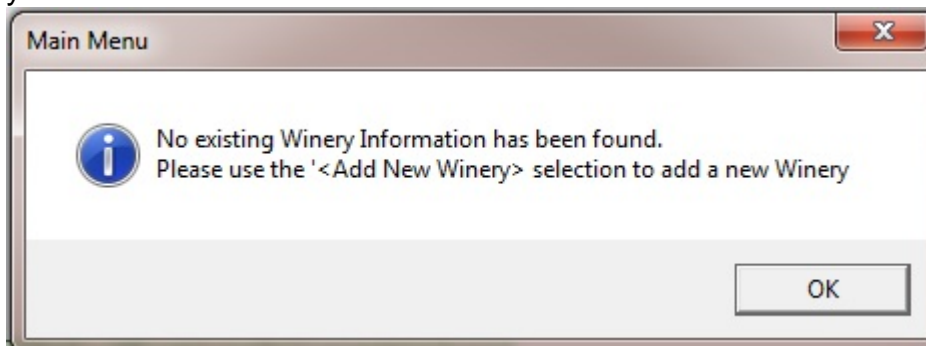
Barcode Lookup: Internet Look Up

If a matching Barcode is not found in the database, you will receive the following message:

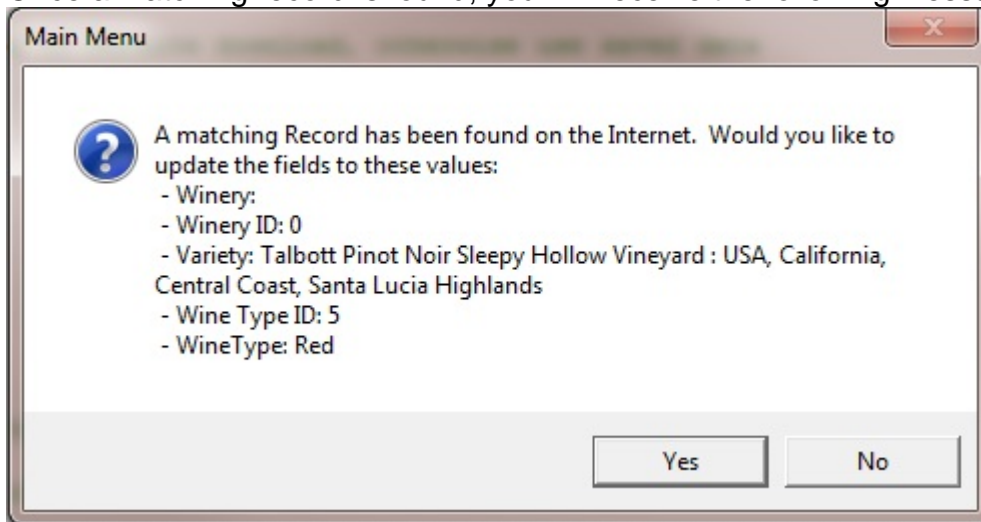


If you respond 'Yes' to this message, an attempt to look up the Wine characteristics will be initiated.

The following message may appear if the Winery Name does not already exist in your database:



You will have to add and select the Winery in order to save your wine record. Once a matching record is found, you will receive the following message:



Press 'Yes' to accept this information for your new/modified bottle of wine. The form will be updated as shown below:

The screenshot shows a software window titled "Lucid Wine Management - Main Menu". It has a menu bar with "File", "View", "Tools", "Utilities", and "Help". Below the menu bar is a toolbar with icons for file operations (new, open, save, delete, print), navigation (back, forward), and data management (import, export). The main area is divided into three tabs: "Current Wine Inventory" (selected), "Future Use", and "Import Quicken Data". Under the "Current Wine Inventory" tab, there are two sub-tabs: "Viewing Current Wine Inventory" and "Sorted by Wine ID". The form contains the following fields:

- Wine ID: [text box]
- Barcode: [text box with value 883640404250]
- Vintage: [text box]
- Variety: [text box with value Talbott Pinot Noir Sleepy Hollow Vineyard : USA, California, Cer]
- Winery: [dropdown menu]
- Winery ID: [text box with value 0]
- Wine Type: [dropdown menu with value Red]
- Purchase Date: [text box]
- Purchase Price: [text box]
- Labeled: [checkbox]
- Wine Club Shipment?: [checkbox]
- Bin Number: [text box with value 0]
- Notes: [text area]
- Quantity on Hand: [text box with value 1]
- Quantity Purchased: [text box with value 1]

At the bottom of the window, there is a status bar with the following information: Product UPC Code, NUM, CAPS, 6/27/2019, 11:23 AM.

Make any desired changes before saving. In this example, you will have to add a Winery Name (Utilities | Maintain Wineries) before the record can be saved. Once the Winery Name has been added, you can select it in the Winery selection box.

Modify a Wine Entry

Lucid Wine Management - Main Menu

File View Tools Utilities Help

Current Wine Inventory Future Use Import Quicken Data

Viewing Current Wine Inventory Sorted by Wine ID

Wine ID: 5

Barcode:

Vintage: 1970

Variety: Port

Winery: Taylor Winery ID: 76

Wine Type: Port

Purchase Date: Purchase Price: \$0.00

Labeled: ☒ Wine Club Shipment? ☐ Bin Number: 1

Notes: Gift from Brenda

Quantity on Hand: 1 Quantity Purchased: 1

Product UPC Code NUM CAPS 6/22/2019 10:30 AM

- The Wine ID cannot be modified.
- Optionally, enter the Barcode Number. Including a Barcode will allow for an internet look up of the wine information.
- Optionally, modify the Vintage of the Wine . Enter NV to indicate a non-vintage wine.
- Optionally, modify the Wine Variety such as 'Cabernet Sauvignon: Sonoma'.
- Optionally, select a new Winery Name from the pull-down menu. If the Winery Name does not currently exist, you must first use the menu item 'Utilities | Maintain Wineries' menu item.
- Optionally, select a new Wine Type from the types of wine you entered by selecting the menu item 'Utilities | Maintain .Wine Types'.
- The 'Purchase Date' and 'Purchase Price' cannot be modified
- Optionally, modify the 'Labeled' checkbox indicates that a Wine Tag has been printed. This is left unchecked when adding a new bottle of wine to your inventory.
- Optionally, modify the 'Wine Club Shipment' checkbox indicates that this wine was purchased as a Wine Club purchase.
- Optionally enter any notes you would like to record for the bottle of wine.

- Optionally, modify the Numeric Bin Number. Enter '0' if the Wine has not yet been assigned a Bin Number.
- The Quantity on Hand and the Quantity Purchased cannot be modified. The Quantity on Hand will be automatically adjusted as you enter data into the 'Enter Wine Consumption' form.

This form is shown in the 'Modify Record' mode. Please refer to the Toolbar section for use of the toolbars.

Export Quicken Data

You must have Intuit Quicken installed with data entered into the system.

Entering Quicken Data

The key to creating data that can be imported into the Inventory System is including detailed information in the Quicken Split Transaction function. Each item must be listed separately in order to be imported into the System. Specific Wine information is entered in the 'Memo' section of the split. The Prescribed Format to be used to allow for better population of imported data is:

Varietal: Wine Name: Winery, Vintage [options] Options include (WS) for wine shipment and (#), where # is the number of bottles purchased. Options must be placed within parenthesis and you may add your own options as they make sense.

Be sure to use the appropriate Quicken Category for each item. The Category used by this application is 'Wine', as shown below. Before saving the split, make sure that the 'Remainder' is zero and that no non-categorized items are added to the end of the Split.

Split Transaction

Enter multiple categories to itemize this transaction; use the Memo field to record more details.

Category	Memo	Amount
15. Wine	Red Blend: Native Son: Kuleto Estates, 2016 (WS)	0 00
16. Wine	Syrah: The Pundit: Tenet Wines, 2016 (WS)	
17. Wine	Barbera: Old Vine: Mountai Next Edit	0 00
18. Wine	Pinot Noir: Anderson Valley: Ferrari-Carano 2014 (...)	0 00
19. Wine	Pinot Noir: Anderson Valley: Handley Cellars, 2016	28 99
20. Wine	Red Blend: Angels & Cowboys, 2017	0 00
21. Wine	Cabernet Sauvignon: Lake County: Resolute 201...	0 00
22. Wine	Pinot Noir: Cameros: Bouchaine, 2014	0 00
23. Wine	Merlot: Napa Valley: Charles Krug, 2014	0 00
24. Wine	Cabernet Saivignon: Columbia Valley: Borne of Fir...	0 00
25. Wine	Monthly Wine Shipment: TBD	0 00
26. Wine	Zinfandel: Sierra Foothills: Nevada City, 2015 (2)	41 98
27. Wine	Zinfandel: Icarus: Old Vine Sonoma: Mountain Ra...	0 00
28. Business Exp:Meals	Mike, Judith, Bernie	20 99
29. Household	Opener	0 00
30. Household	Refills	0 00

Split Total: 91.87
Remainder: 0.00
Transaction Total: 91.87

Buttons: OK, Cancel, Help, Adjust

Once all of your data is entered, you may go on to the next step of creating and printing a report.

Create Items Purchased Report - Display

Customize Items Purchased Report

Date range: Include all dates From: 1/1/1994 To: 1/17/2018

Display Accounts Categories Payees Classes Advanced

Report Layout

Title: Items Purchased Report

Sort by: Date/Account

Organization: Income & Expense

Show

- ☒ Cents (no rounding)
- ☐ Totals only

Show Columns

Column

- ☒ Date
- ☒ Account
- ☒ Num
- ☒ Description
- ☒ Memo
- ☒ Clr
- ☒ Amount

Reset Columns

OK Cancel Help

The report should contain exactly the columns specified above. Ensure that all the other field are selected as indicated.

Create Items Purchased Report - Accounts

The screenshot shows the 'Customize Items Purchased Report' dialog box with the 'Accounts' tab selected. The 'Date range' is set to 'Include all dates', with 'From' and 'To' dates of 1/1/1994 and 1/17/2018 respectively. The 'Accounts' tab is active, showing a list of accounts and their types. The 'Select Account Group' list on the left includes 'All Accounts', 'Cash Flow', 'Investing', and 'Property & Debt'. The 'Account' list in the center has checkboxes for each account, all of which are checked. The 'Type' list on the right shows the account types. The 'Show (hidden accounts)' checkbox is also checked. The 'Mark All' and 'Clear All' buttons are visible on the right. The 'OK', 'Cancel', and 'Help' buttons are at the bottom right.

Customize Items Purchased Report

Date range: Include all dates From: 1/1/1994 To: 1/17/2018

Display Accounts Categories Payees Classes Advanced

Select Account Group

- All Accounts
- Cash Flow
- Investing
- Property & Debt

Account	Type
<input checked="" type="checkbox"/> BankoftheWest	Bank
<input type="checkbox"/> CDs	Bank
<input checked="" type="checkbox"/> (Checking)	Bank
<input checked="" type="checkbox"/> (Irene)	Bank
<input checked="" type="checkbox"/> (Lucid)	Bank
<input checked="" type="checkbox"/> (Money Orders)	Bank
<input checked="" type="checkbox"/> NVStateBank	Bank
<input checked="" type="checkbox"/> (Savings)	Bank
<input checked="" type="checkbox"/> (SierraWest)	Bank
<input checked="" type="checkbox"/> Cash	Cash
<input checked="" type="checkbox"/> (Cash 2)	Cash

☒ Show (hidden accounts)

Mark All

Clear All

OK Cancel Help

Select all of your active accounts, including hidden accounts.

Create Items Purchased Report - Categories

Customize Items Purchased Report

Date range: From: 1/1/1994 To: 7/7/2019

Display Accounts **Categories** Payees Classes Advanced

Select Categories
Type category name to search list:

Category	Type
<input type="checkbox"/> Utilities	Exp
<input type="checkbox"/> Gas & Electric	Sub
<input type="checkbox"/> Propane	Sub
<input type="checkbox"/> Water	Sub
<input type="checkbox"/> Video	Exp
<input checked="" type="checkbox"/> Wine	Exp
<input type="checkbox"/> (Accrued Int)	Exp

☒ Show (hidden categories)

Matching

Payee:

Category contains:

Memo contains:

Buttons: Mark All, Clear All, Expand All, Collapse All

Buttons: OK, Cancel, Help

Select the Categories that you want to import. If you are only using Quicken data for the Lucid Wine Management System, you need only select the 'Wine' Category. If you also use the Lucid Inventory System, . Be sure to included all of the items you would like to inventory, including Wine.

Create Items Purchased Report - Payees

The screenshot shows a software window titled "Customize Items Purchased Report". At the top, there is a "Date range:" dropdown set to "Include all dates", and date fields for "From: 1/1/1994" and "To: 1/17/2018". Below this is a tabbed interface with tabs for "Display", "Accounts", "Categories", "Payees" (which is selected), "Classes", and "Advanced".

The "Payees" tab contains two main sections:

- Select Payees:** A search box labeled "Type payee name to search list:" is at the top. Below it is a list of payees, each with a checked checkbox. The payees are: 4sl.ag, 7*7 Electronics, 7-Eleven, 8x8, Inc, 99 Ranch Market, A Matter of FAX, A-1 Radiator, and A-L Sierra Welding Products. To the right of the list are "Mark All" and "Clear All" buttons. A blue link "What if I don't see the payee I want?" is also present.
- Matching:** This section includes a "Category:" dropdown, a "Payee contains:" text box, and a "Memo contains:" text box.

At the bottom right of the dialog are "OK", "Cancel", and "Help" buttons.

Select the Payees you want on your report. Normally, all Payees are selected.

Create Items Purchased Report - Classes

The screenshot shows a software window titled "Customize Items Purchased Report". At the top, there is a "Date range:" section with a dropdown menu set to "Include all dates", and date fields for "From: 1/1/1994" and "To: 1/17/2018". Below this is a tabbed interface with tabs for "Display", "Accounts", "Categories", "Payees", "Classes" (which is selected), and "Advanced". The "Classes" tab contains two main sections: "Select Classes" and "Matching".

The "Select Classes" section features a table with two columns: "Class" and "Description".

Class	Description
<input checked="" type="checkbox"/> Not Classified	
<input checked="" type="checkbox"/> Tolls	

To the right of the table are two buttons: "Mark All" and "Clear All".

The "Matching" section on the right includes a "Payee:" label followed by a text input field. Below that is a "Class contains:" label followed by a text input field with a dropdown arrow on the right. At the bottom of this section is a "Memo contains:" label followed by a text input field.

At the bottom right of the dialog box are three buttons: "OK", "Cancel", and "Help".

Normally, all classes will be selected.

Create Items Purchased Report - Advanced

The screenshot shows the 'Customize Items Purchased Report' dialog box with the 'Advanced' tab selected. The 'Date range' is set to 'Include all dates', with 'From' and 'To' dates of 1/1/1994 and 1/17/2018 respectively. The 'Transactions' section includes 'Amounts' set to 'Greater than' with a blank input field, and checkboxes for 'Include unrealized gains' and 'Tax-related transactions only', both of which are unchecked. The 'Transaction types' dropdown is set to 'All transactions'. The 'Status' section has three checked options: 'Not cleared', 'Newly cleared', and 'Reconciled'. The 'Transfers' dropdown is set to 'Include all' and the 'Subcategories' dropdown is set to 'Show all'. A checkbox for 'Show me change alerts for this report' is checked. At the bottom right are 'OK', 'Cancel', and 'Help' buttons.

Customize Items Purchased Report

Date range: Include all dates From: 1/1/1994 To: 1/17/2018

Display Accounts Categories Payees Classes **Advanced**

Transactions

Amounts: Greater than

☐ Include unrealized gains

☐ Tax-related transactions only

Transaction types: All transactions

Status

☒ Not cleared

☒ Newly cleared

☒ Reconciled

Transfers: Include all

Subcategories: Show all

☒ Show me change alerts for this report

OK Cancel Help

Set items as shown on this screen. All Statuses should be selected and Amounts should be greater than zero (blank).

Print Items Purchased Report

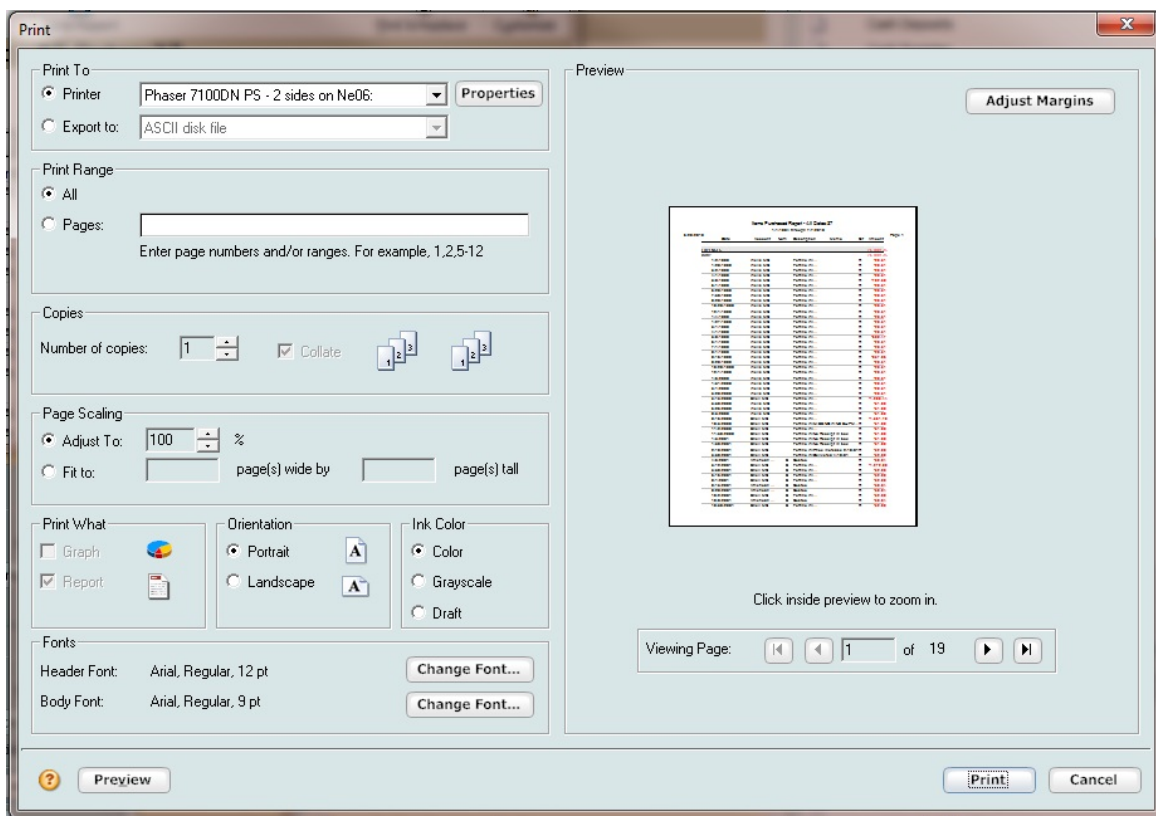
Once you have set up the report, it is time to run it. Select 'Reports' from the Quicken menu, then select the 'Items Purchased' Report. This report will be displayed: If you are only exporting for Wine Inventory, 'Wine' will be the only category displayed.

Date	Account	Num	Description	Memo	Clr	Amount
EXPENSES						-76,998.35
Wine						-76,998.35
OVERALL TO...						-76,998.35

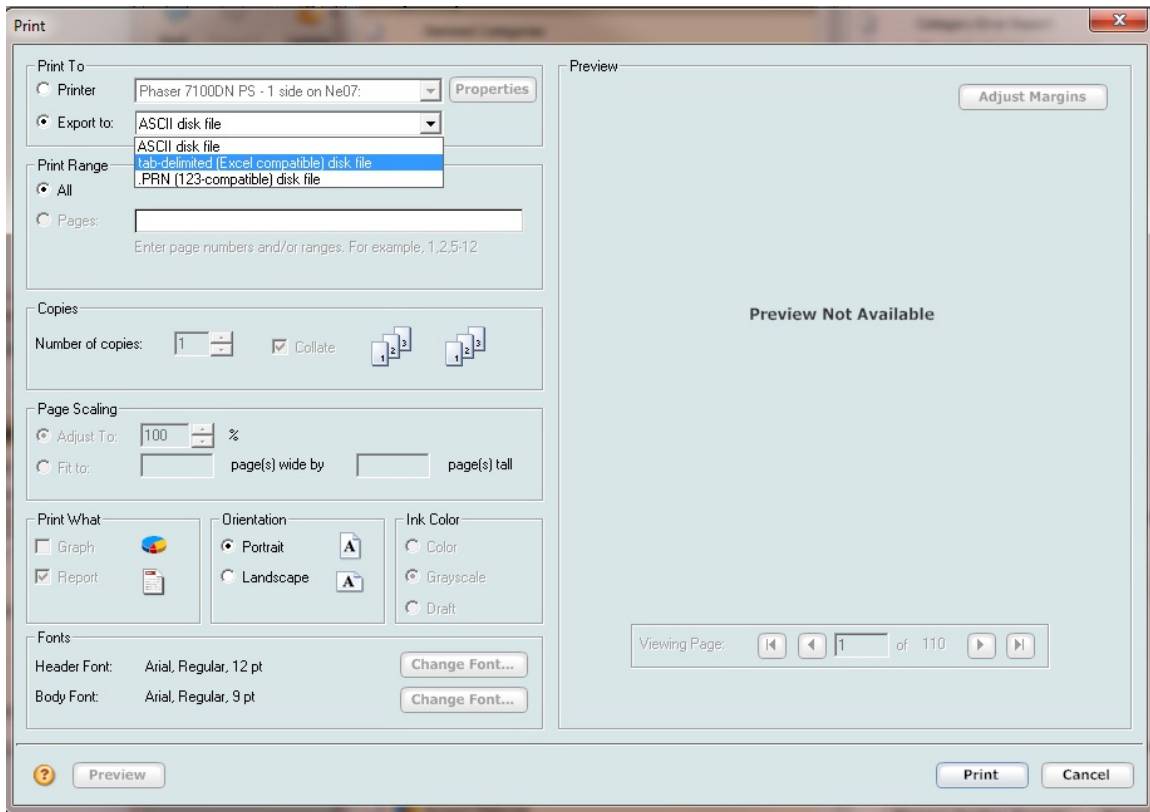
Be sure to include all dates! Press the 'Expand All' button to include the detail in your report:

Date	Account	Num	Description	Memo	Clr	Amount
8/8/2018	Citi VISA	S	Vino 100	Red Blend: Pitagorat: ...	R	-17.50
				Merlot: Mitsukos Viney...	R	-17.50
8/19/2018	Citi VISA	S	Mellowo...	Syrah: : Mellowood Vi...	R	-70.00
8/19/2018	Citi VISA	S	Dillian W...	Barbara: Reserve: Dilli...	R	-76.00
8/19/2018	Citi VISA	S	Amador ...	Barbera: : Amador Cel...	R	-68.00
				Zinfandel: : Amador C...	R	-72.00
8/19/2018	Citi VISA	S	Vino Noc...	Sangiovese: Noceto: ...	R	-240.00
8/19/2018	Citi VISA	S	Villa Tos...	Zinfandel: Rattlesnak...	R	-432.00
8/19/2018	Citi VISA	S	Bella Pia...	Zinfandel: Bacchus: B...	R	-432.00
8/19/2018	Citi VISA	S	Golden L...	Cabernet Franc: Fair ...	R	-168.00
				Zinfandel: Fair Play: G...	R	-90.00
8/19/2018	Citi VISA	S	Renwoo...	Petite Sirah: Amador ...	R	-599.88
9/8/2018	Citi VISA	S	Vino 100	Red Blend: Pessimist: ...		-17.50

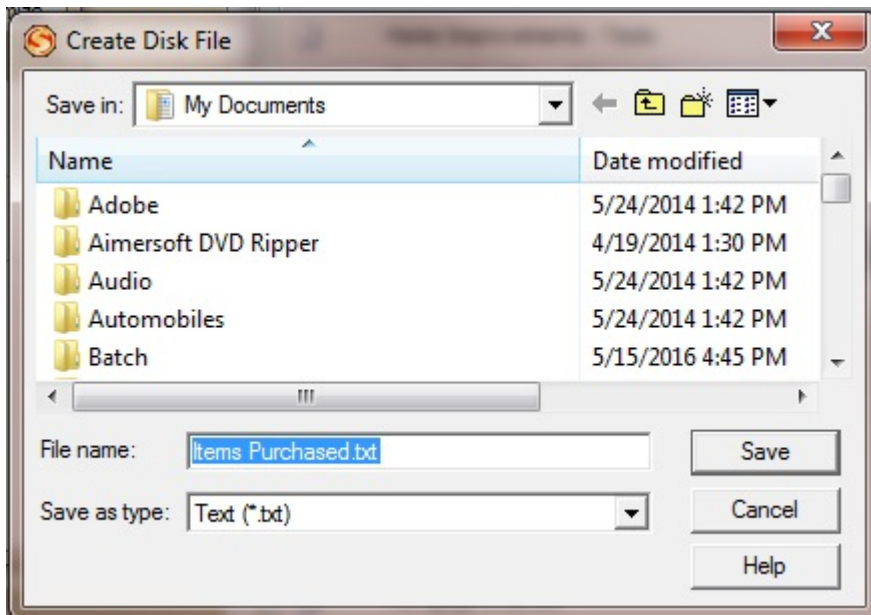
Next, press the 'Print' button to export the report detail:



Change the output from 'Printer' to 'Export To':



Select 'Tab delimited (Excel compatible) disk file' for you 'Export To' location. Press the 'Print' button located on the bottom right side of the screen.



Save the document to 'My Documents Items Purchased.txt'. You are now ready to import the data. Note: the application specifically requires this file name and file location

Main Menu – Import Items from Quicken

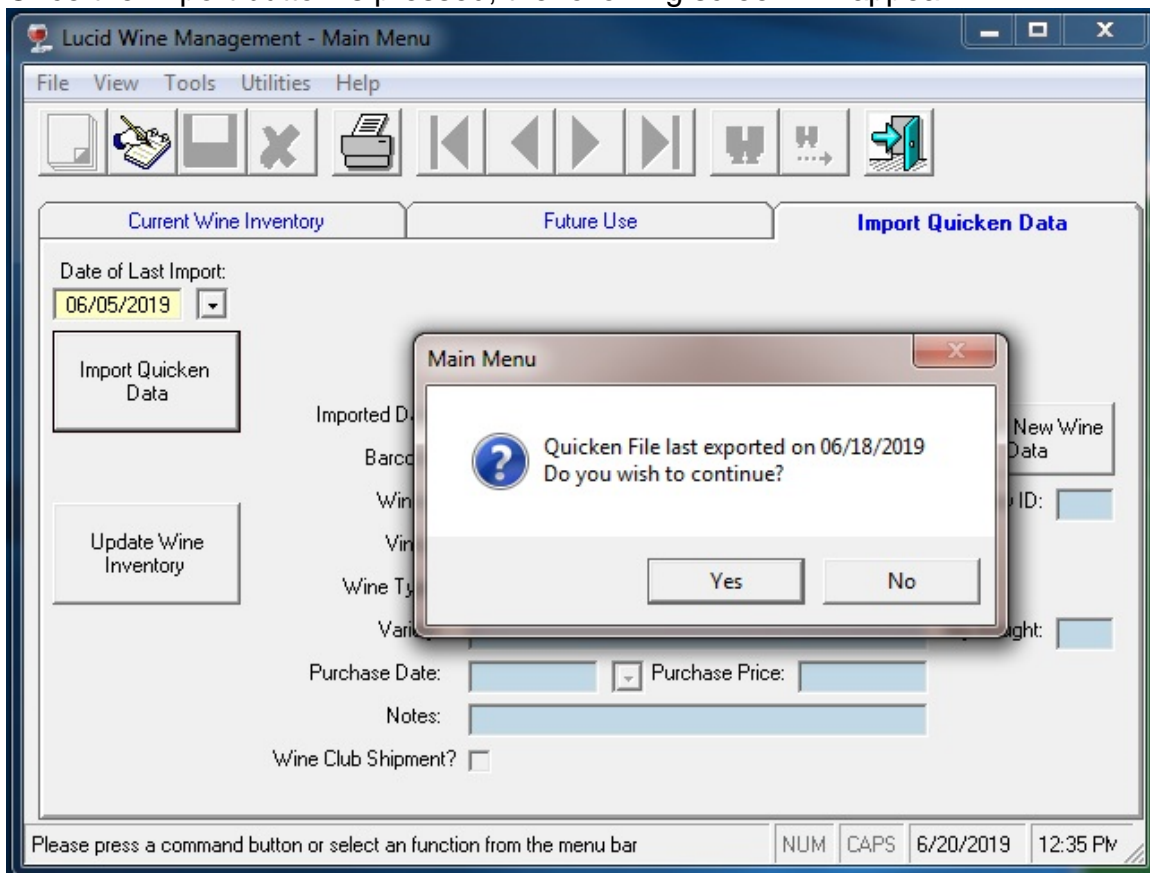
Note: Before you can import your Quicken Inventory, you must export the Quicken Data

The screenshot shows the 'Lucid Wine Management - Main Menu' window. It has a menu bar with 'File', 'View', 'Tools', 'Utilities', and 'Help'. Below the menu bar is a toolbar with icons for file operations and navigation. The main area is divided into three tabs: 'Current Wine Inventory', 'Future Use', and 'Import Quicken Data'. The 'Import Quicken Data' tab is active. It contains a 'Date of Last Import' dropdown set to '03/22/2019', an 'Import Quicken Data' button, and an 'Update Wine Inventory' button. To the right of these buttons are several input fields: 'Imported Data:', 'Barcode:', 'Winery:' (with a dropdown arrow), 'Vintage:', 'Wine Type:' (with a dropdown arrow), 'Variety:', 'Purchase Date:', 'Purchase Price:', 'Notes:', 'Winery ID:', and 'Qty Bought:'. There is also a 'Create New Wine Data' button. At the bottom, there is a 'Wine Club Shipment?' checkbox. The status bar at the bottom shows 'Dataset is Empty', 'NUM', 'CAPS', '4/3/2019', and '10:29 AM'.

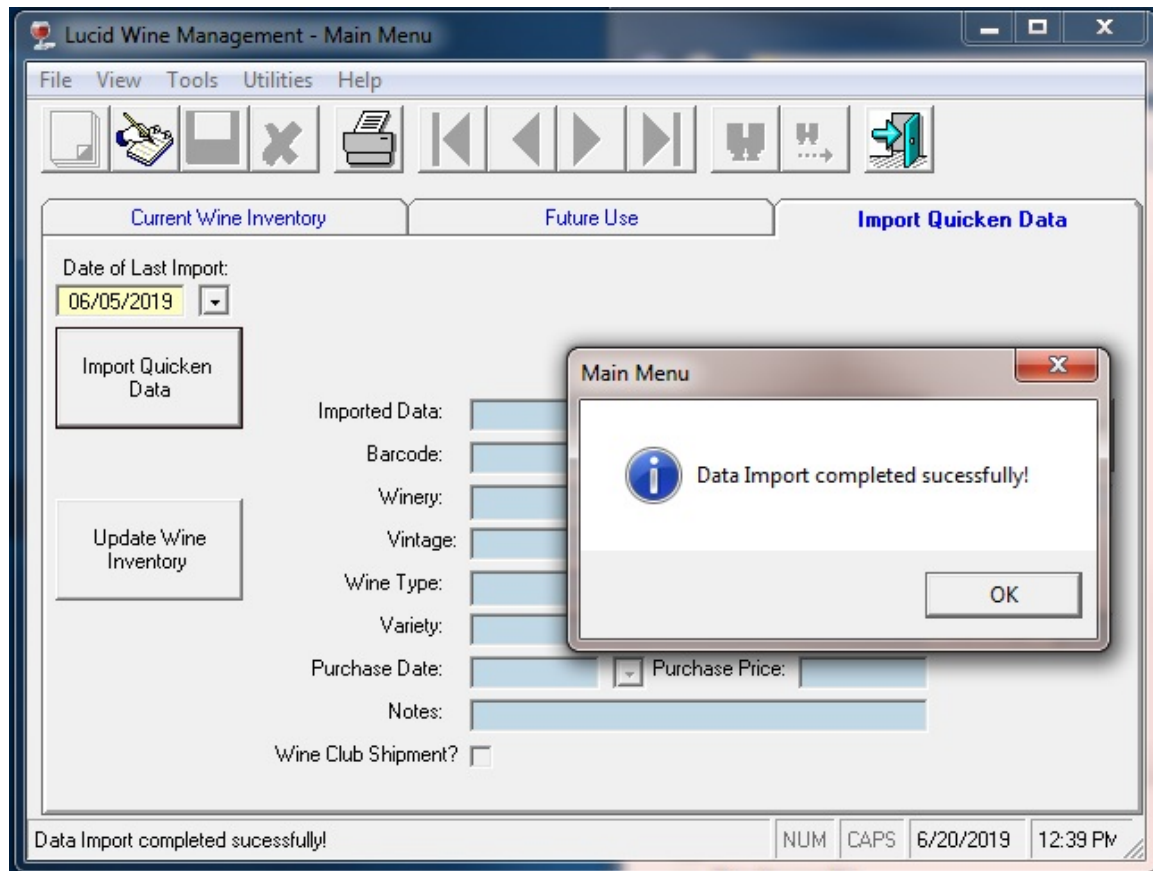
- Date of Last Import is automatically set from the last import activity. You may modify this date to include older items as necessary. Normally, a change is not required.

The 'Import Quicken Data' button will begin the import process.

Once the Import button is pressed, the following screen will appear:



If you respond 'YES', the data will be imported and the following confirmation message will be displayed:



You may now proceed to the 'Manage Imported Quicken Data' tab.

Main Menu – Manage Imported Quicken Data

Note: Before you can manage your Quicken Inventory, you must have imported the Quicken Data. This screen may be returned to at any time to complete any unprocessed Wine Inventory.

Lucid Wine Management - Main Menu

File View Tools Utilities Help

Current Wine Inventory Future Use **Import Quicken Data**

Date of Last Import:
03/22/2019

Import Quicken Data

Update Wine Inventory

Imported Data: [Text Field]

Barcode: [Text Field]

Winery: [Text Field]

Vintage: [Text Field]

Wine Type: [Text Field]

Variety: [Text Field]

Purchase Date: [Text Field] Purchase Price: [Text Field]

Notes: [Text Field]

Wine Club Shipment? ☐

Create New Wine Data

Winery ID: [Text Field]

Qty Bought: [Text Field]

Dataset is Empty NUM CAPS 4/3/2019 10:29 AM

This Manage Data screen show data that has not yet been imported into the Wine Management System.

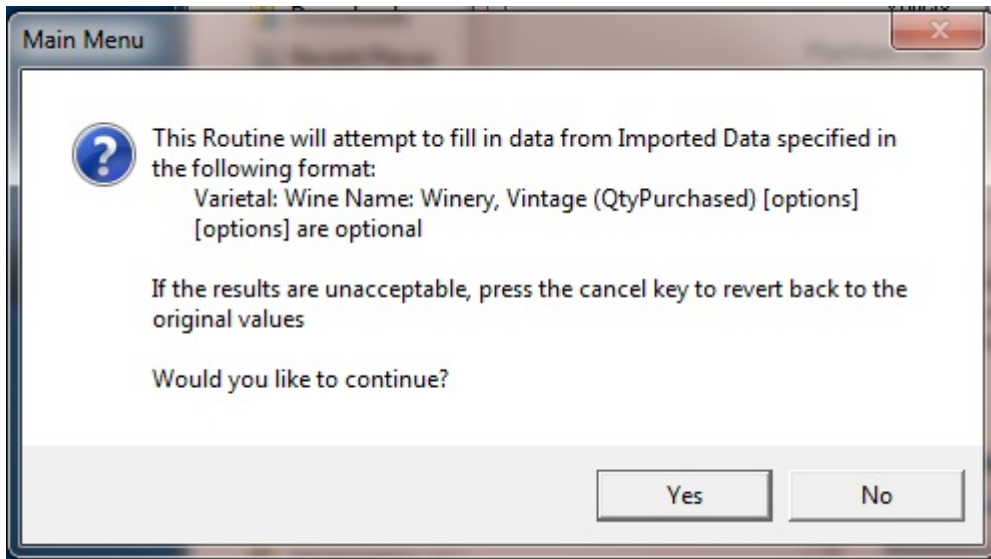
First off, import the Quicken Data

- The Date of Last Import shows when the data was last imported. You may change this date if any older wine purchases were recorded before this date.
- Start the import process by pressing the 'Import Quicken Data' button.
- Press the Navigation buttons until you locate the item that you would like to import into the Wine Management System.

To prepare this item for import, select 'File | Modify' or press the modify button. The following screen will appear:

The screenshot shows the 'Lucid Wine Management - Main Menu' window. The 'Import Quicken Data' tab is selected. The 'Date of Last Import' is 06/05/2019. The 'Import Quicken Data' button is visible. The 'Imported Data' field contains 'Pinot Noir: Anderson Valley: Handley Cellars, 2016'. The 'Barcode' field is empty. The 'Winery' dropdown is set to 'Handley Cellars'. The 'Vintage' dropdown is set to '2016'. The 'Wine Type' dropdown is empty. The 'Variety' dropdown is set to 'Pinot Noir: Anderson Valley'. The 'Purchase Date' is 06/05/2019 and the 'Purchase Price' is \$28.99. The 'Notes' field is empty. The 'Winery ID' is 259. The 'Qty Bought' is 1. The 'Wine Club Shipment?' checkbox is unchecked. The 'Product UPC Code' field is empty. The status bar shows 'NUM', 'CAPS', '6/22/2019', and '4:33 PM'.

This screen show the form after pressing the 'Create New Wine Data' button. The data imported from Quicken will be shown in the 'Imported Data' field. If the prescribed format was used in the Quicken notes (shown in the 'Imported Data' field, this button can decode the Imported Data information. Upon pressing this button, the following message will appear:



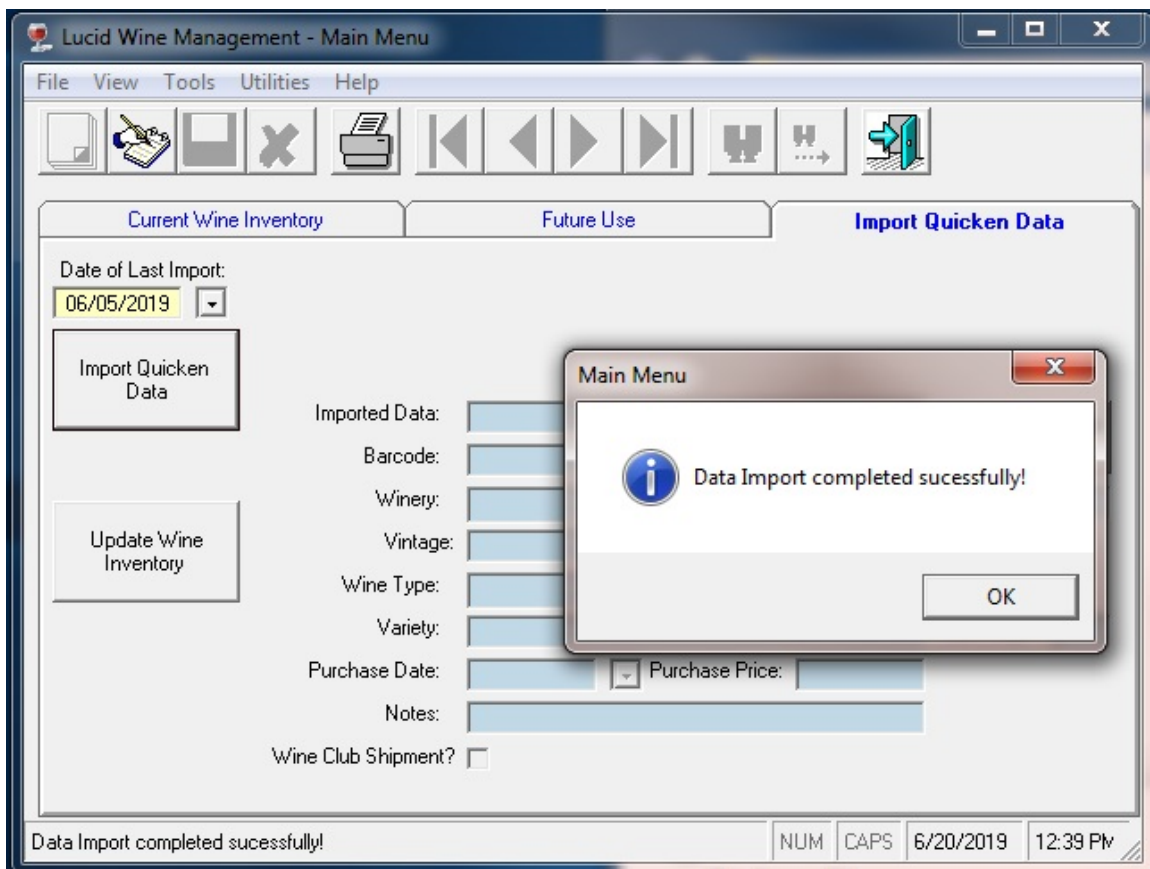
When modifying an existing wine, a barcode look up will be initiated once the Barcode field is left (lost focus). Two look ups are possible.

1. A lookup for an existing barcode in your wine database.
2. If a match is not found, you may attempt an internet look up.

Data entry requirements are listed below:

- Optionally, enter the Barcode Number. Entering a Barcode will enable you to look for a matching Barcode in the database or look up the Barcode on the internet.
- Select the Winery Name of a previously entered Winery.
- Enter the Vintage year of the wine or 'NV' if a non-vintage wine.
- Select the Wine Type previously entered Wine Types.
- Enter the Variety, e.g. 'Cabernet Sauvignon: Sonoma'.
- Quantity Purchased (Bought), Purchase Date and Purchase Price cannot be modified because they would have been defined and imported from Quicken.
- Optionally enter any notes you would like to record for the item..

When completed processing your imported data, you may press the 'Update Inventory from Quicken' button. All your changes will be updated into the Wine Inventory System and you will see the following message:



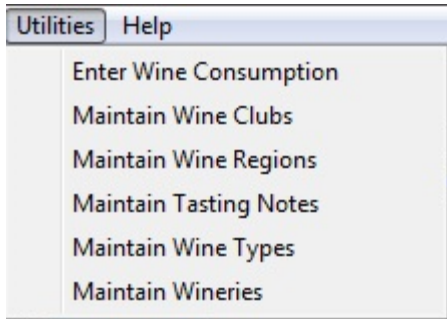
Import complete. Your new wines have been added to your current wine inventory located in the 'Current Wine Inventory' tab.

Maintenance Utility Menus

Each of the Utilities are described in this section.

Enter Wine Consumption Information

Wine Consumption information may be added by going to the Main Menu 'Utilities | Enter Wine Consumption'.



Utilities Menu Allows you to maintain your Wine Consumption Information.

This is the form you will see after pressing the menu item:

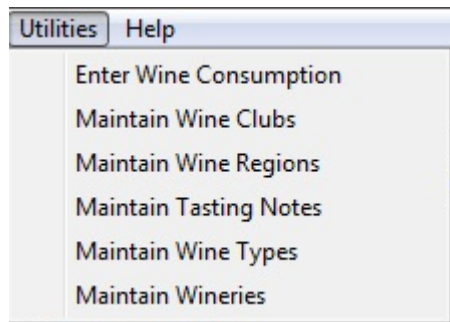
A screenshot of the 'Enter Consumption Information' form in the Lucid Wine Management application. The window title is 'Lucid Wine Management - Enter Consumption Information'. The form has a menu bar with 'File' and 'Help', and a toolbar with icons for file operations and navigation. The form fields are as follows:
- 'Update Consumption List' (a link)
- 'Date Consumed': 03/29/2019
- 'Wine ID': 859
- 'Wine Description': El Sol Winery: (2007) Cabernet Sauvignon: Futures
- 'Notes': M
- 'Quantity Consumed': 1
- 'Rating': a dropdown menu
At the bottom of the window, there is a status bar with the following information: 'Date Consumed', 'NUM', 'CAPS', '4/9/2019', and '11:21 AM'.

Press the 'New' button to add a new Wine Consumption entry. Use the Navigation Buttons or the 'Search' function to find an entry that you would like to modify.

- The Last Date Consumed and Last Wine ID will be displayed on the right side of the display. This will help when entering new information.
- Enter the Date Consumed.
- Enter the Wine ID (an error message will appear if you attempt to consume a bottle of wine when no inventory currently exists).
- The Wine Description will be displayed after the Wine ID is entered.
- Optionally, enter Notes about the wine.
- Optionally, select a Rating for the wine. The Default Ratings are 'Below Average' (1) to 'Excellent' (4).

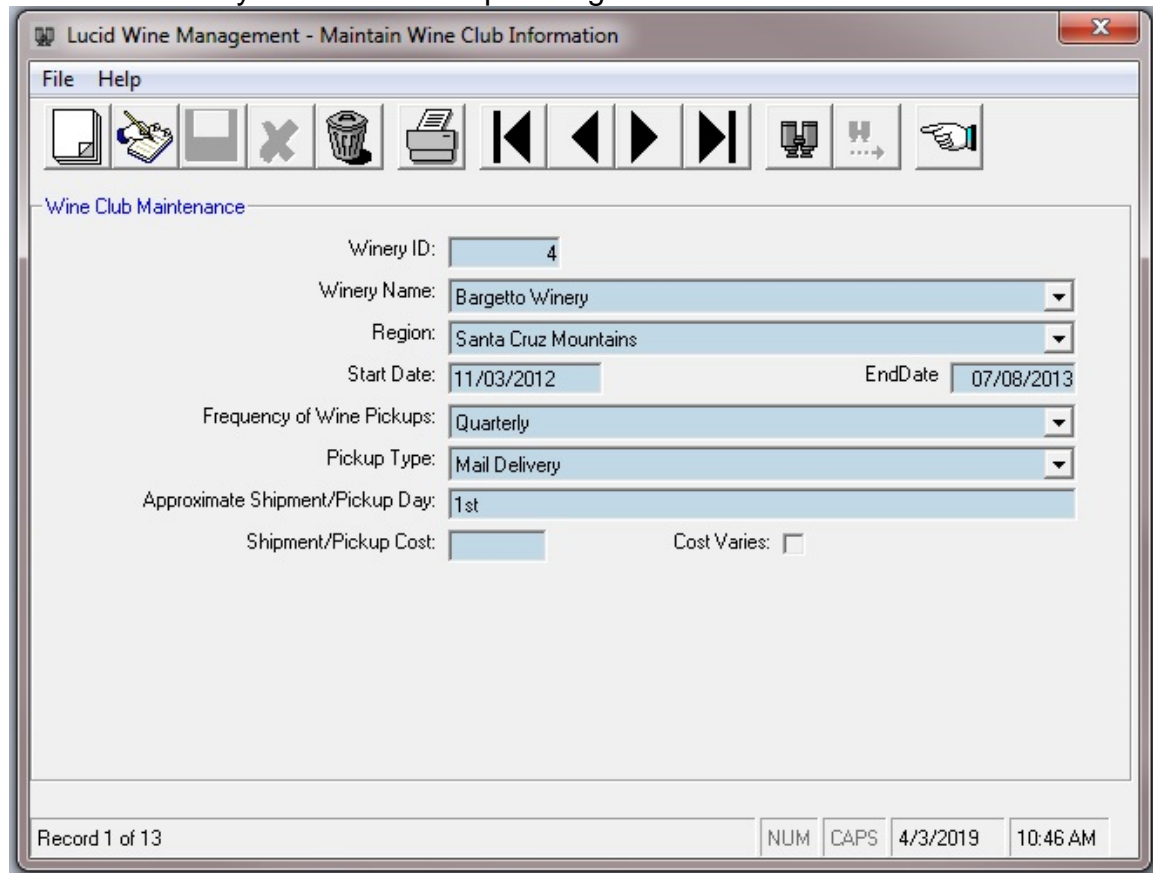
Maintain Wine Clubs

Wine Club information may be added or modified by going to the Main Menu 'Utilities | Maintain Wine Clubs'.



Utilities Menu Allows you to maintain your Wine Clubs.

This is the form you will see after pressing the menu item:



Lucid Wine Management - Maintain Wine Club Information

File Help

Wine Club Maintenance

Winery ID: 4

Winery Name: Bargetto Winery

Region: Santa Cruz Mountains

Start Date: 11/03/2012 End Date: 07/08/2013

Frequency of Wine Pickups: Quarterly

Pickup Type: Mail Delivery

Approximate Shipment/Pickup Day: 1st

Shipment/Pickup Cost: Cost Varies: ☐

Record 1 of 13 NUM CAPS 4/3/2019 10:46 AM

Press the 'New' button to add new Wine Club information. Use the Navigation Buttons or the 'Search' function to find a Wine Club that you would like to modify.

Lucid Wine Management - Maintain Wine Club Information

File Help

Wine Club Maintenance

Winery ID:

Winery Name:

Region:

Start Date: EndDate:

Frequency of Wine Pickups:

Pickup Type:

Approximate Shipment/Pickup Day:

Shipment/Pickup Cost: Cost Varies: ☐

Record 1 of 13 NUM CAPS 6/22/2019 1:41 PM

This screen allows you to add a new Wine Club.

- The Winery ID will be generated automatically.
- Select a Winery Name that you have entered into your Wineries information.
- The Region will be populated with the Region that you selected in the Winery information.
- Optionally, enter the date you started with the Wine Club ('Start Date').
- Optionally, enter the date you stopped the Wine Club ('End Date').
- Enter the 'Frequency of Wine Pickup' information (Monthly, Quarterly, Semi-Annually, or unspecified).
- Enter the 'Pickup Type' (Mail Delivery or Pickup).
- Optionally enter the 'Approximate Shipment/Pickup Day'.
- Enter the 'Shipment/Pickup Cost'. If the cost varies, check the 'Cost Varies' checkbox.

Lucid Wine Management - Maintain Wine Club Information

File Help

Wine Club Maintenance

Winery ID: 4

Winery Name: Bargetto Winery

Region: Santa Cruz Mountains

Start Date: 11/03/2012 EndDate: 07/08/2013

Frequency of Wine Pickups: Quarterly

Pickup Type: Mail Delivery

Approximate Shipment/Pickup Day: 1st

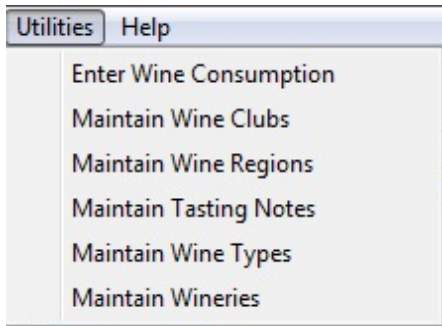
Shipment/Pickup Cost: Cost Varies: ☐

Winery Name NUM CAPS 6/22/2019 1:37 PM

This screen shows an Wine Club that we would like to modify. Please refer to the Add Wine Club information detailed in the previous page. Note, the Winery ID, Winery Name and Region cannot be modified.

Maintain Wine Regions

Wine Region information may be added or modified by going to the Main Menu 'Utilities | Maintain Wine Regions'.

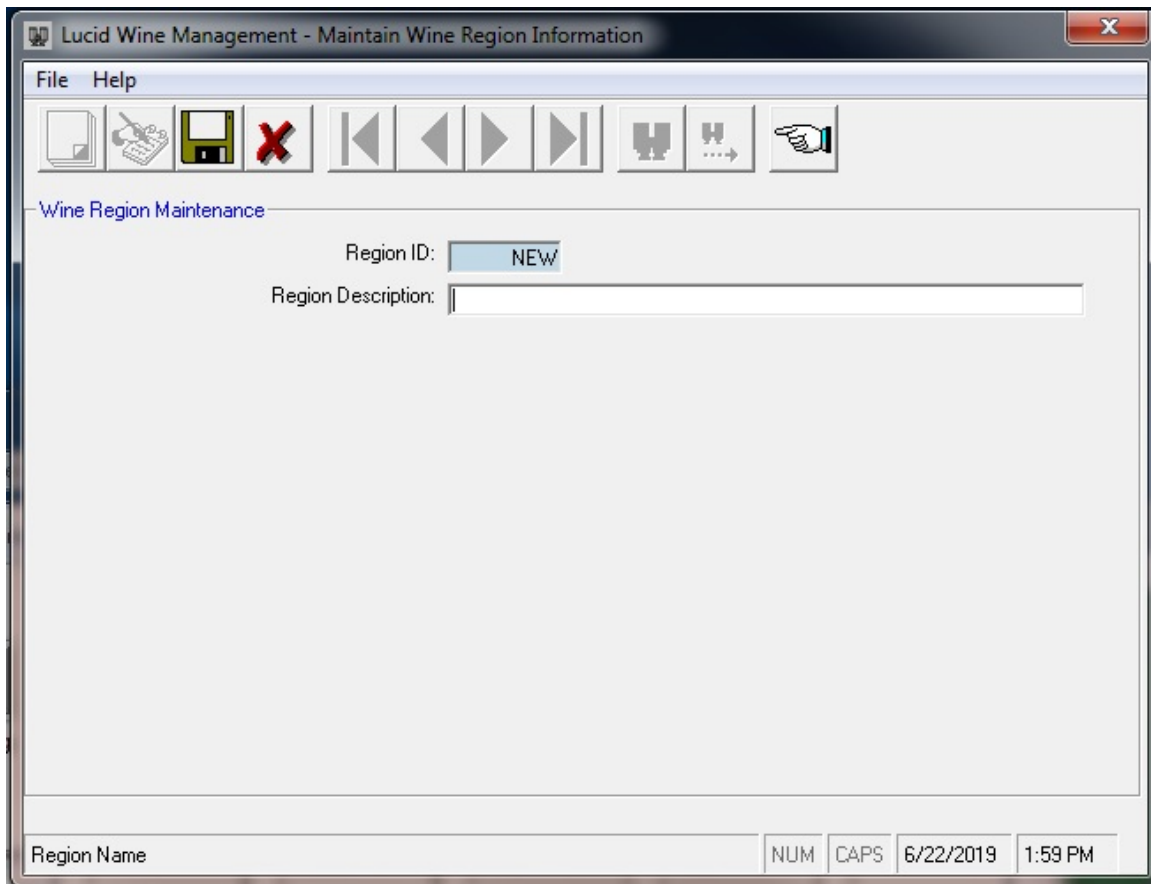


Utilities Menu Allows you to maintain your Wine Regions.

This is the form you will see after pressing the menu item:

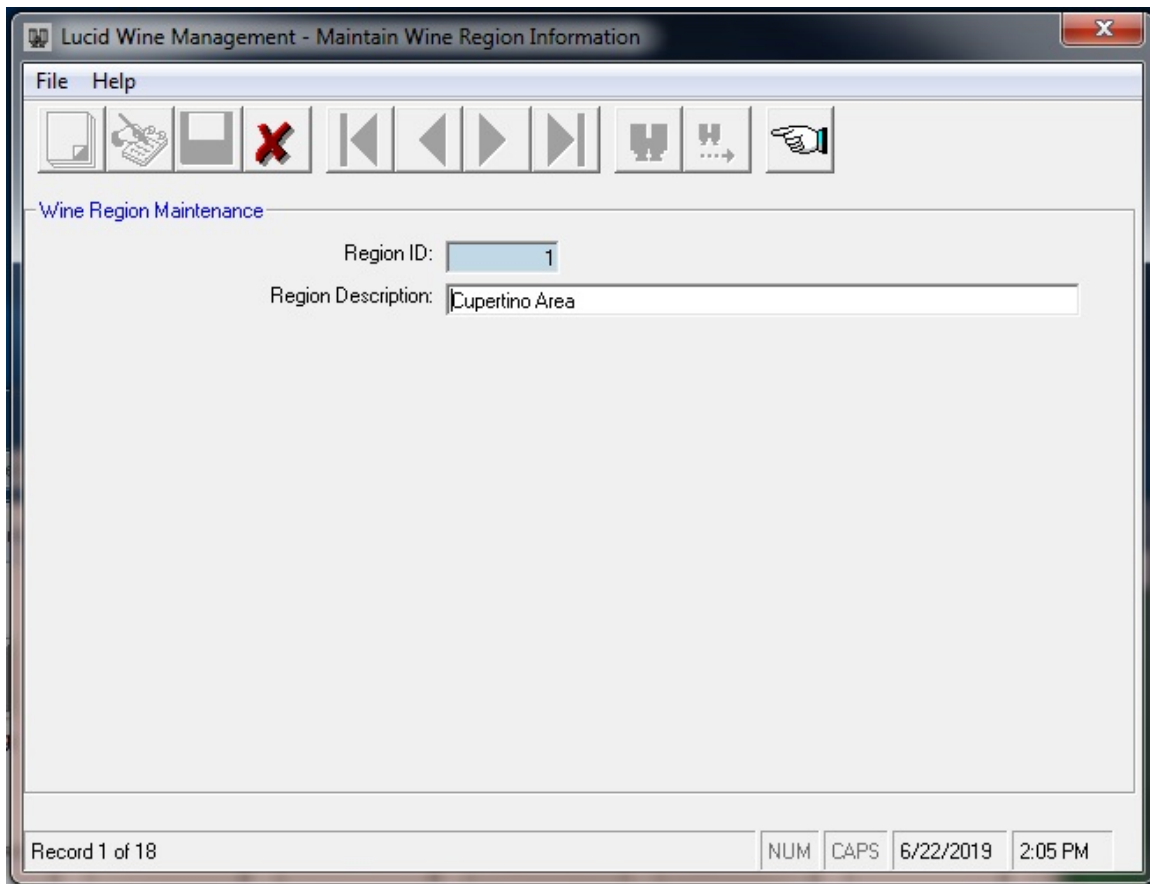
A screenshot of the 'Maintain Wine Region Information' form in the Lucid Wine Management application. The window title is 'Lucid Wine Management - Maintain Wine Region Information'. The form has a menu bar with 'File' and 'Help'. Below the menu bar is a toolbar with icons for file operations (New, Open, Save, Close, Print, Delete), navigation (Previous, Next, First, Last), and a search function. The main area is titled 'Wine Region Maintenance' and contains two input fields: 'Region ID' with the value '4' and 'Region Description' with the value 'Livermore Area'. At the bottom of the form, there is a status bar with the text 'Assigned Region ID' and a table with columns 'NUM', 'CAPS', 'Date', and 'Time'. The table contains the values '4', 'CAPS', '4/3/2019', and '10:59 AM'.

Press the 'New' button to add a new Wine Region. Use the Navigation Buttons or the 'Search' function to find an existing Wine Region that you would like to modify.



This screen shows a Wine Region that we would like to add to the system.

- The 'Region ID' will be generated automatically.
- Enter the Region Description such as 'Napa', 'Sonoma', etc.

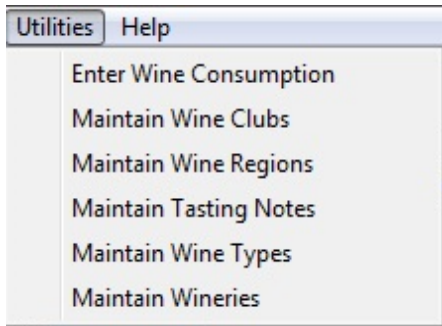


This screen shows a Wine Region that we would like to modify.

- The 'Region ID' cannot be modified.
- Modify the Region Description as needed.

Maintain Tasting Notes

Tasting Note information may be added or modified by going to the Main Menu 'Utilities | Maintain Tasting Notes'.



Utilities Menu Allows you to maintain your Tasting Notes.

This is the form you will see after pressing the menu item:

A screenshot of the 'Lucid Wine Management - Winery Tasting Notes' window. The window has a title bar with the application name and a close button. Below the title bar is a menu bar with 'File' and 'Help'. Under the 'File' menu is a toolbar with icons for file operations (new, open, save, delete, print) and navigation (back, forward, search). The main area is titled 'Tasting Notes' and contains several input fields: 'Winery ID' with the value '22', 'Winery Name' with a dropdown menu showing 'Concannon Vineyards', 'Note Date' with the value '03/10/2018', and 'Tasting Note' with the text 'Nothing Special at Barrel Tasting'. There is also a checkbox labeled 'Don't Show Note in Reports' which is currently unchecked. At the bottom of the window, there is a status bar showing 'Record 1 of 59', 'NUM', 'CAPS', '4/3/2019', and '11:07 AM'.

Press the 'New' button to add a new Tasting Note. Use the Navigation Buttons or the 'Search' function to find an existing Tasting Note that you would like to modify.

Lucid Wine Management - Winery Tasting Notes

File Help

Tasting Notes

Winery ID:

Winery Name:

Note Date: 06/22/2019

Tasting Note:

Don't Show Note in Reports: ☐

Date Note Written NUM CAPS 6/22/2019 2:14 PM

This screen shows a blank Tasting Note that we would like to add to the system.

- The 'Winery ID' will be displayed after a Winery Name has been selected.
- Select the 'Winery Name' you would like to write a note.
- Enter the 'Note Date'. This field will default to the current date, but it may be modified
- Enter the 'Tasting Note'.
- Optionally, check the 'Don't Show Note in Reports' if would like to eliminate the Tasting Note from the 'Winery Information for Specified Region' report.

Lucid Wine Management - Winery Tasting Notes

File Help

Icons: [New] [Edit] [Save] [Delete] [Previous] [Previous] [Next] [Next] [Print] [Print] [Help]

Tasting Notes

Winery ID: 22

Winery Name: Concannon Vineyards

Note Date: 03/10/2018

Tasting Note: Nothing Special at Barrel Tasting

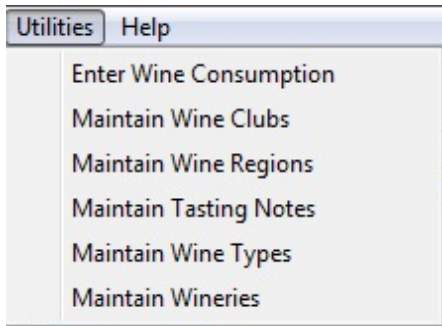
Don't Show Note in Reports: ☐

Date Note Written NUM CAPS 6/22/2019 2:23 PM

This screen shows a Tasting Note that we would like to modify. Please refer to the Add Tasting Note information detailed in the previous page. Note, the Winery ID cannot be modified.

Maintain Wine Types

Wine Type information may be added or modified by going to the Main Menu 'Utilities | Maintain Wine Types'.



Utilities Menu Allows you to maintain your Wine Types.

This is the form you will see after pressing the menu item:

A screenshot of the 'Maintain Wine Type Information' form in the Lucid Wine Management application. The form has a title bar 'Lucid Wine Management - Maintain Wine Type Information' and a menu bar 'File Help'. Below the menu bar is a toolbar with icons for file operations and navigation. The main area is titled 'Wine Type Maintenance' and contains the following fields:

- Wine Type ID: 1
- Wine Type: B
- Wine Type Description: Blush
- Date of Last Update: 02/25/2017

At the bottom of the form, there is a status bar showing 'Record 1 of 7', 'NUM', 'CAPS', '4/9/2019', and '11:26 AM'.

Press the 'New' button to add a new Wine Type. Use the Navigation Buttons or the 'Search' function to find an existing Wine Type that you would like to modify.

Lucid Wine Management - Maintain Wine Type Information

File Help

Wine Type Maintenance

Wine Type ID:

Wine Type:

Wine Type Description:

Date of Last Update:

One-Character Wine Type

NUM	CAPS	6/22/2019	2:31 PM
-----	------	-----------	---------

This screen shows a blank Wine Type that we would like to add to the system.

- The 'Wine Type ID' will be generated automatically.
- Enter a unique single character Wine Type.
- Enter the Wine Type Description such as 'Red', 'White', 'Blush', etc.

Lucid Wine Management - Maintain Wine Type Information

File Help

Wine Type Maintenance

Wine Type ID: 6 Date of Last Update: 02/25/2017

Wine Type: W

Wine Type Description: White

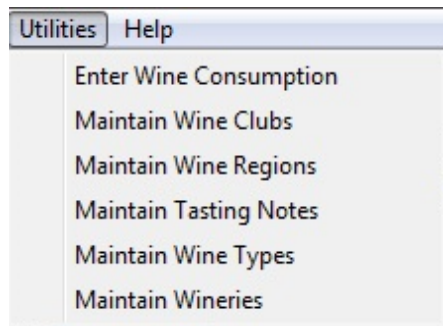
Record 7 of 7 NUM CAPS 6/22/2019 2:37 PM

This screen shows a Wine Type that we would like to modify.

- The 'Wine Type ID' cannot be modified.
- The 'Wine Type' cannot be modified.
- Modify the 'Wine Type Description' as needed.

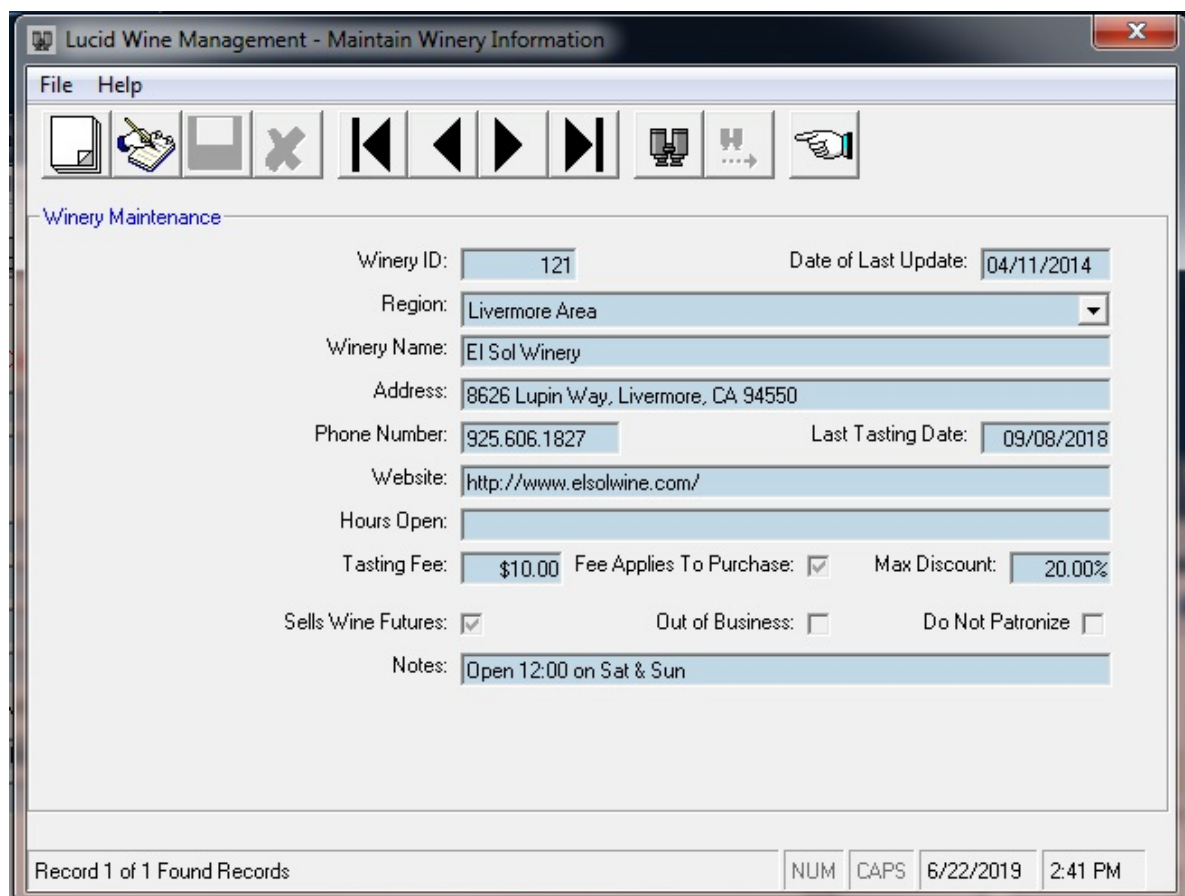
Maintain Wineries

Winery information may be added or modified by going to the Main Menu 'Utilities | Maintain Wineries'.



Utilities Menu Allows you to maintain your Wineries.

This is the form you will see after pressing the menu item:



Lucid Wine Management - Maintain Winery Information

File Help

Winery Maintenance

Winery ID: 121 Date of Last Update: 04/11/2014

Region: Livermore Area

Winery Name: El Sol Winery

Address: 8626 Lupin Way, Livermore, CA 94550

Phone Number: 925.606.1827 Last Tasting Date: 09/08/2018

Website: http://www.elsolwine.com/

Hours Open:

Tasting Fee: \$10.00 Fee Applies To Purchase: ☒ Max Discount: 20.00%

Sells Wine Futures: ☒ Out of Business: ☐ Do Not Patronize: ☐

Notes: Open 12:00 on Sat & Sun

Record 1 of 1 Found Records

NUM CAPS 6/22/2019 2:41 PM

Press the 'New' button to add a new Winery. Use the Navigation Buttons or the 'Search' function to find an existing Winery that you would like to modify.

Lucid Wine Management - Maintain Winery Information

File Help

Winery Maintenance

Winery ID: NEW Date of Last Update:

Region: [dropdown]

Winery Name: [text]

Address: [text]

Phone Number: [text] Last Tasting Date: [text]

Website: [text]

Hours Open: [text]

Tasting Fee: [text] Fee Applies To Purchase: ☐ Max Discount: [text]

Sells Wine Futures: ☐ Out of Business: ☐ Do Not Patronize: ☐

Notes: [text]

Winery Name NUM CAPS 6/22/2019 2:45 PM

This screen shows a blank Winery form that we would like to add to the system.

- The 'Winery ID' will be generated automatically.
- The 'Date of Last Update' will be generated automatically.
- Select the 'Region' that the Winery is in.
- Enter the Winery Name (note: if you import from Quicken, the Winery Name here and in Quicken must be the same).
- Optionally, add any applicable wine information in the fields below.

Lucid Wine Management - Maintain Winery Information

File Help

Winery Maintenance

Winery ID: 121 Date of Last Update: 04/11/2014

Region: Livermore Area

Winery Name: El Sol Winery

Address: 8626 Lupin Way, Livermore, CA 94550

Phone Number: 925.606.1827 Last Tasting Date: 09/08/2018

Website: http://www.elsolwine.com/

Hours Open:

Tasting Fee: \$10.00 Fee Applies To Purchase: ☒ Max Discount: 20.00%

Sells Wine Futures: ☒ Out of Business: ☐ Do Not Patronize: ☐

Notes: Open 12:00 on Sat & Sun

Record 1 of 240 NUM CAPS 6/22/2019 2:50 PM

This screen shows a Winery that we would like to modify.

- The 'Winery ID' shows the existing Winery ID.
- The 'Date of Last Update' shows the last time the information was updated.
- Modify the 'Region' that the Winery is in as needed.
- The Winery Name cannot be modified.
- Optionally, modify any applicable wine information in the fields below.

Program Installation

Note: This software is designed to run under Windows 2000; Windows XP; Windows Vista; Windows 7 or Windows 10. Microsoft Data Access Components (MDAC) is used with this application. MDAC 2.8.1 will be installed automatically if missing from the user's system.

- 1) Insert the CD-ROM into your CD-ROM Drive, or download the application from the internet. If downloaded from the internet, click on the downloaded file (WINELOG.EXE) to begin the installation process. Steps 2-3 can be ignored in this case.
- 2) If you are installing from a CD-ROM and you have the Windows 'Autorun' feature turned on, the installation will start automatically.
- 3) To manually start the installation:

From the **Start** menu, choose **Run**.

- Type in **X:SETUP.EXE** where 'X' is the letter of your CD-ROM or Floppy Disk Drive
- Follow the instructions in the installation process

For more detailed instructions, go to [Product Installation Instructions](#) on our website.

Also see "Running the Program"

Running the Program

Double-click on the 'Lucid Wine Management' ICON

Demonstration Mode

When you receive the message, "Demonstration Mode. Respond 'OK' to run in demonstration mode.

When running in demonstration mode, the number of entries entered is limited.

Full Product Version

If you receive the message, "Demonstration Mode", please re-install the application and be sure that you have entered the correct Product Serial Number. If you installed the application from a CDROM, the Product Serial Number located on the back of the CD-ROM. If you did a web download, you would have received a purchase confirmation that contained the Product Serial Number.

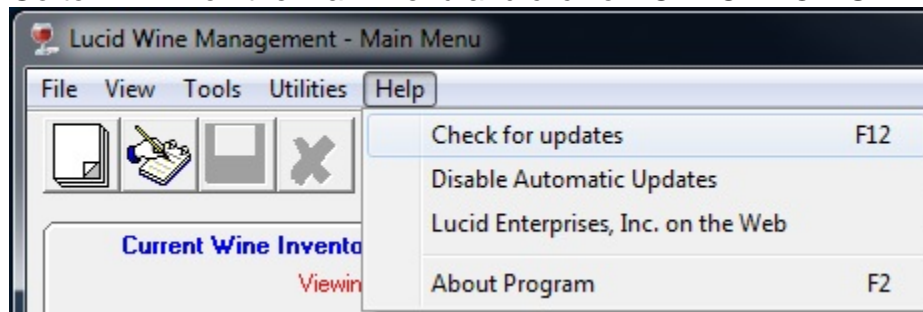
Lucid Product Update Instructions

The following provides instructions for obtaining and installing product updates for Lucid Enterprises products: Updated information may be available on the Lucid Enterprises, Inc. website at <http://www.lucidcc.com>.

To obtain an update, the user must be registered. Most products provide an integrated update service. On the application Main Menu, select 'HELP', then 'CHECK FOR UPDATES'. If a product update is available, please follow the provided instructions and install the update. If the download does not fix your problem, or if you are unable to download the update, please submit an Incident Report to Technical Support. A new update or complete product replacement will be provided to the user as necessary to resolve the issue.

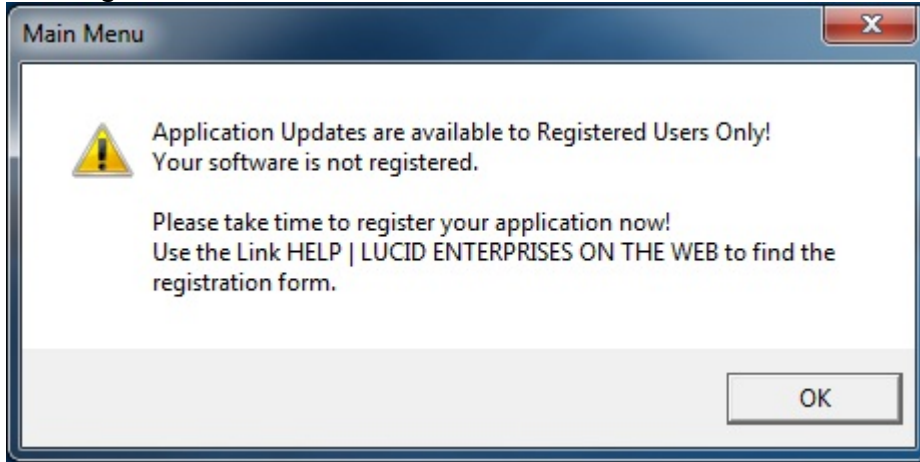
The following is the step-by-step process used to obtain and install program updates:

Go to 'HELP' on the Main Menu and click on 'CHECK FOR UPDATES'

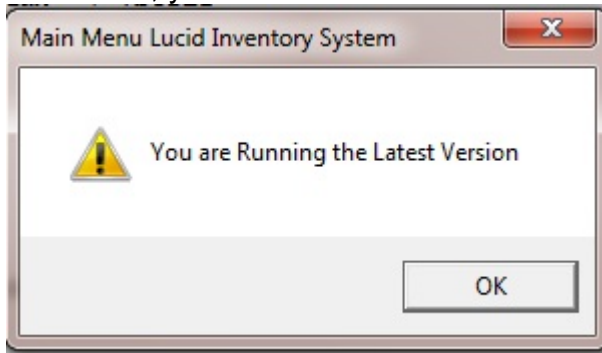


The Check for Updates process will let the user know if an update is available. The example, below, indicates that there are no newer updates available for installation. The update process is complete if this message appears. If the user is experiencing problems, an Incident Report should be submitted to Technical Support.

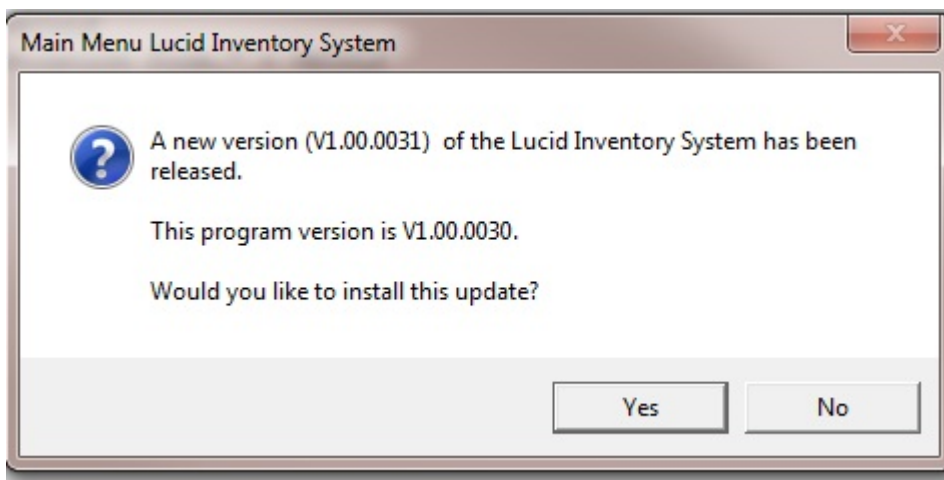
If you have not yet registered your program, you will receive the following message:



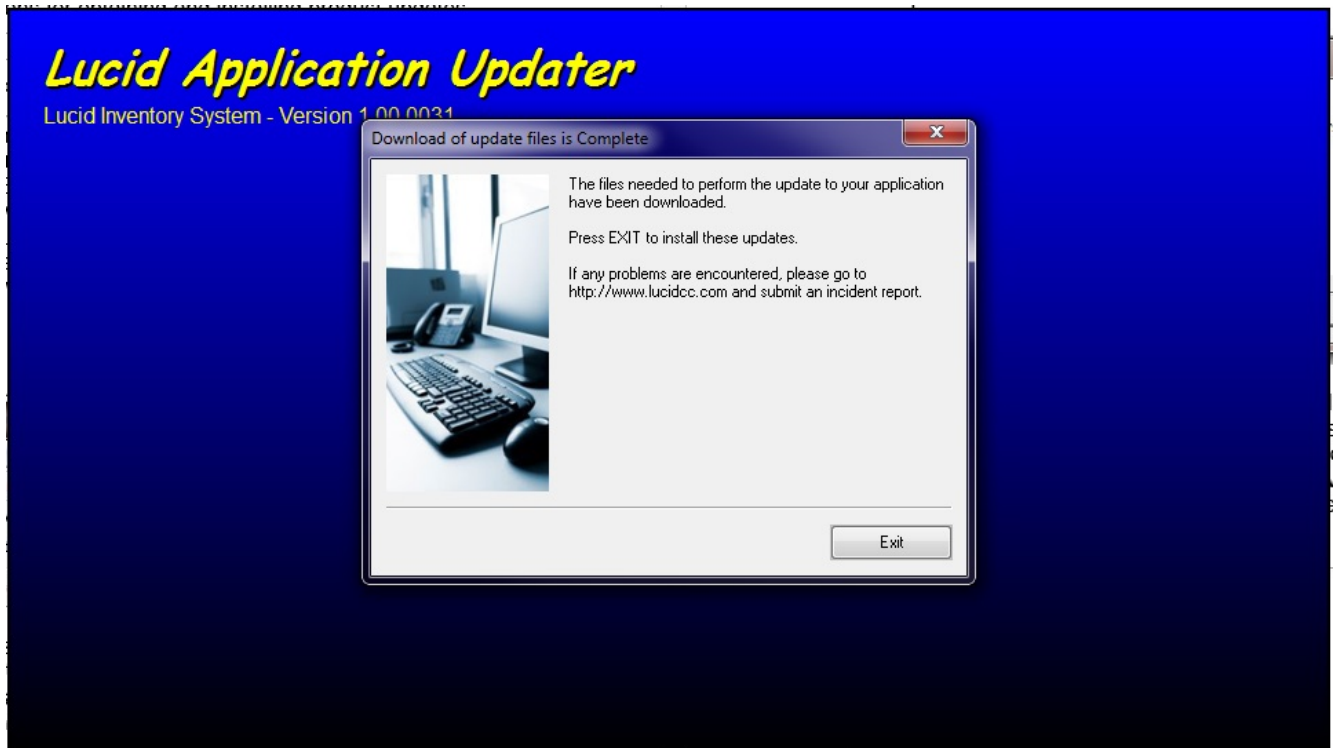
Otherwise, you will receive one of the following messages:



If a program update is available for download, the following message will appear. Click on 'YES' to download the update, or 'NO' to cancel the process. If responding 'NO', updates can be checked and installed at a later date using this same process.



The program updates will be downloaded. After the download is successful, the 'Lucid Application Updater' program will be called to download the update.



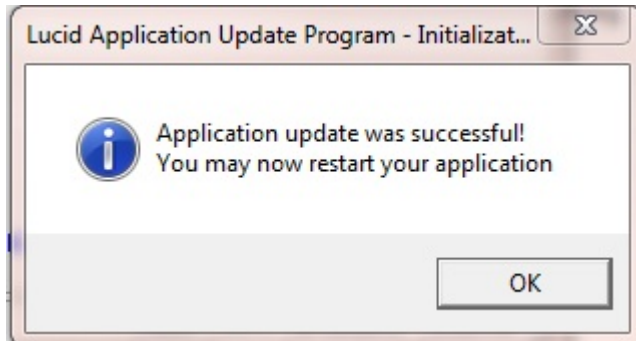
Press the EXIT button to continue with the update.

Note: While the update file is downloading and processing, the application will be closed so that the update may be applied. If the application does not close during the update process, please close it manually.

After the pressing the EXIT button, the 'Lucid Application Updater' program will be called to install the update



Upon completion of the application update script, a message indicating the update was successful will appear.



The application update process is complete: You may now restart your application. You may check the installed program version by going to the Main Menu and select 'HELP', then 'ABOUT'.

After installing the update, perform any instructions that may have been provided by Technical Support. Should you experience any problems, first make sure that the application was not running when you attempted to install the update. If problems persist, please submit an Incident Report describing the problem in detail. Also, if you have any questions concerning these installation procedures, please submit an Incident report

A list of the program changes may be view by going to the Main Menu and selecting HELP, then 'View Release Contents Report'.

Technical Support

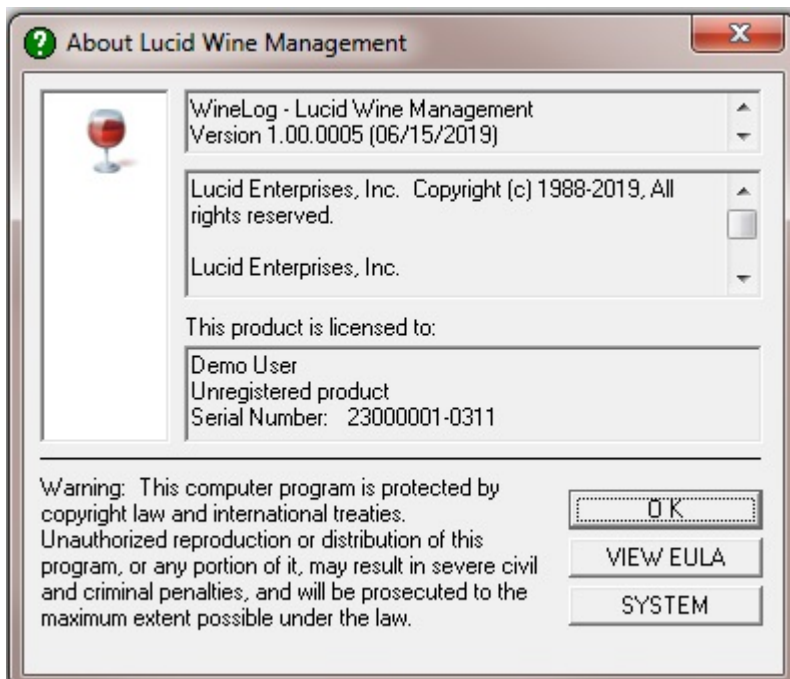
If you are experiencing problems with poor graphics quality, please check your computer display settings by using the following selection path:

- Start/Settings/Control Panel/Display/Settings/Color palette
- Make sure that your display setting is set for thousands of colors, and 16-bit or 24-bit display (each video card has different setting options).

In case of difficulty, please collect the following information:

Retrieve the following information from the About Program menu item (Click on HELP, then ABOUT PROGRAM)

- Program Name
- Program Version
- Serial Number
- Problem Description, including information as to what you were doing at the time of the failure. If you receive an error message, be sure to write down all the information that appears in the message box.



Once you have collected the information above, please contact Lucid Enterprises Technical Support in one of the following ways:

Visit our web site at:

<http://www.lucidcc.com> and choose the SUPPORT button.

Write to Lucid Enterprises, Inc. Technical Support at:

1805 N. Carson Street #168
Carson City, NV 89701-1216

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